MARYSVILLE HIGH SCHOOL

2026-27 Student Handbook

“Home of the Vikings”

555 East Huron Blvd.
Marysville, MI 48040

www.marysvilleschools.us

810-364-7161 (Main Office)
810-364-7313 (Student Services)
810-455-6085 (Athletic Office)
Fax: 364-8878

MARYSVILLE HIGH SCHOOL SONG

Marysville High We Cheer for You
With Voices Strong and Clear for You
Every Classmate Young and Old
Cheers with Spirit Brave and Bold
For Dear Old Marysville High,

Marysville High We Sing to You
Glory and Honor Bring to You
Every Hero On the Field
To a Rival Never Yields
For Dear Old Marysville High

Marysville High We'll Fight for You
We'll Keep Your Banners Bright for You
With Our Loyal Hearts so True
We Will Always Fight for You
Our Dear Old Marysville High

Marysville High We'll Win for You
We'll Claim the Championship for You
We Will Always Bring You Fame
To Your Ever Glorious Name
Our Dear Old Marysville High

MARYSVILLE HIGH SCHOOL MISSION AND VISION

VISION STATEMENT
Every student will excel both personally and for the benefit of humanity.

MISSION STATEMENT
Personalize learning for every student through rigor, relevance and relationships.

ANNUAL REPORT
The Marysville Public Schools District Annual Report is available at www.marysvilleschools.us.

MARYSVILLE PUBLIC SCOOLS

Parent/Student Handbook

Dear Parents/Guardians,

Welcome to **Marysville Public Schools**, where great futures begin!

Providing personalized learning for every student through, rigor, relevance and relationships is the mission of the Board of Education and staff of Marysville Public Schools. We invite you to share this responsibility with use by closely monitoring your child's academic process and gaining a clearer understanding of the standards we have for our students- standards that are vital to advancing the learning process. We also ask that you take time to review the important information and expectations contained in this handbook with your child. By working together, we an ensure that every child will excel, both personally and for the benefit of Humanity.

Sincerely,

David Schmorrow
President, Board of Education

Tracie Eschenburg
Superintendent of Schools

Board of Education

David Schmorrow, President
Kevin Palmateer, Vice President
Nicole Winston, Secretary
Nick Thomas, Treasurer
Kirk Smith, Trustee
Colleen Dodson, Trustee
Barry Kreiner, Trustee

This handbook is also available on our website at www.marysvlle.k12.mi.us

Marysville
Public Schools

"Every student will excel, both personally and for the benefit of humanity."

495 East Huron BLVD • Marysville, MI 48040 • OFFICE: 810.364.7731 • FAX: 810.364.3150

Dear Marysville Students, Parents, and Staff:

The following handbook in intended for use by students, parents and staff as a guide to the rules, procedures, and general information about the District. The use of the word "parent" in this handbook meads a student's natural or adoptive parent(s), or legal guardian(s). Students and their parents are responsible for familiarizing themselves with this handbook, and parents should use the handbook as a resource to assist their children with following its rules and procedures.

Students must comply with all school policies, regulations, rules, and expectations. The use of the work "Policy" in this handbook includes bylaws or policies adopted by the Board of Education. Although the information in this handbook is comprehensive, it is not intended to address every situation that may arise during a school day or school year. This handbook does not create a contract between the District and parents, students or staff. The administration is responsible for interpreting the rules contained in the handbook to ensure the implementation of the school's education program and the well-being of all students. If a situation arises that is not specifically addressed by this handbook, the administration may respond on applicable law and policy.

Sincerely,

Tracie Eschenburg
Superintendent
Marysville Public Schools

MISSION
"Personalize learning for every student through rigor, relevance and relationships."

Marysville
Public Schools

"Every student will excel, both personally and for the benefit of humanity."
495 East Huron BLVD • Marysville, MI 48040 • OFFICE: 810.364.7731 • FAX: 810.364.3150

Dear Marysville Parent(s),

At Marysville Public Schools, we deeply value open communication and want to ensure that all concerns and issues are addressed in a respectful and effective manner. To achieve this, we encourage everyone to follow our "Chain of Command" for initiating communication regarding any problems or concerns.

We understand that frustrations may arise when trying to address issues, but our aim is to prevent any undue stress or confusion. Therefore, we kindly ask that each situation be first addressed at the level where the initial action was taken. Our goal is to resolve matters at that level whenever possible. If, however, the situation remains unresolved to your satisfaction, we have a structured process for appeals that can be followed.

To initiate communication, we suggest starting with an email, as it provides written documentation of the issue. Alternatively, a phone call to the appropriate contact is also an acceptable means of communication. In some cases, these initial communications may lead to a face-to-face meeting.

We kindly request that you follow the below list of contacts when addressing any concerns. In each case, please explain your concern(s) and share your thoughts, allowing the individual involved a reasonable time frame to reply before proceeding to the next level in the Chain of Command (see below).

On matters involving curriculum or instruction:

1. Classroom Teacher
2. Principal
3. Instructional Specialist
4. Assistant Superintendent
5. Superintendent
6. Board of Education

On matters involving athletics:

1. Coach
2. Assistant Principal/Athletic Director
3. Principal
4. Assistant Superintendent
5. Superintendent
6. Board of Education

On matters involving student discipline:

1. Classroom teacher
2. Assistant Principal/Athletic Director
3. Principal
4. Assistant Superintendent
5. Superintendent
6. Board of Education

On matters involving food service:

1. Food Service Director
2. Director of Business/Finance & Marketing
3. Assistant Superintendent
4. Superintendent
5. Board of Education

On matters involving transportation:

1. Bus Driver
2. Transportation Department Secretary
3. Transportation Department Director
4. Assistant Principal/Athletic Director
5. Principal
6. Assistant Superintendent
7. Superintendent
8. Board of Education

On matters involving District facilities, buildings, and grounds:

1. Principal
2. Director of Buildings & Grounds
3. Assistant Superintendent
4. Superintendent
5. Board of Education

Contact information and phone numbers for each of the above may be accessed through the District's website or by calling the *Board of Education/District Administration Office* at (810) 364-7731.

Thank you for your cooperation and understanding as we work together to ensure the best educational experience for all students.

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IMPORTANT INFORMATION

District Website

www.marysville.k12.mi.us

Board Policies

Board Policies are available at Board Policy

Contact Information:

See District or School Website: https://www.marysville.k12.mi.us

Administration

Superintendent: Tracie Eschenburg

Assistant Superintendent: Charles Mossett

Executive Director of Instructional Services and State & Federal Programs: Kim Likins

Associate Director of Special Services: Ryan Leto

Transportation Director: John Hurley

High School Principal: Phillip Gartland

High School Assistant Principal: James Cottone

Athletic Director: Ryan Biewer

Middle School Principal: Alex Jowett

Middle School Assistant Principal: Tim Frikken

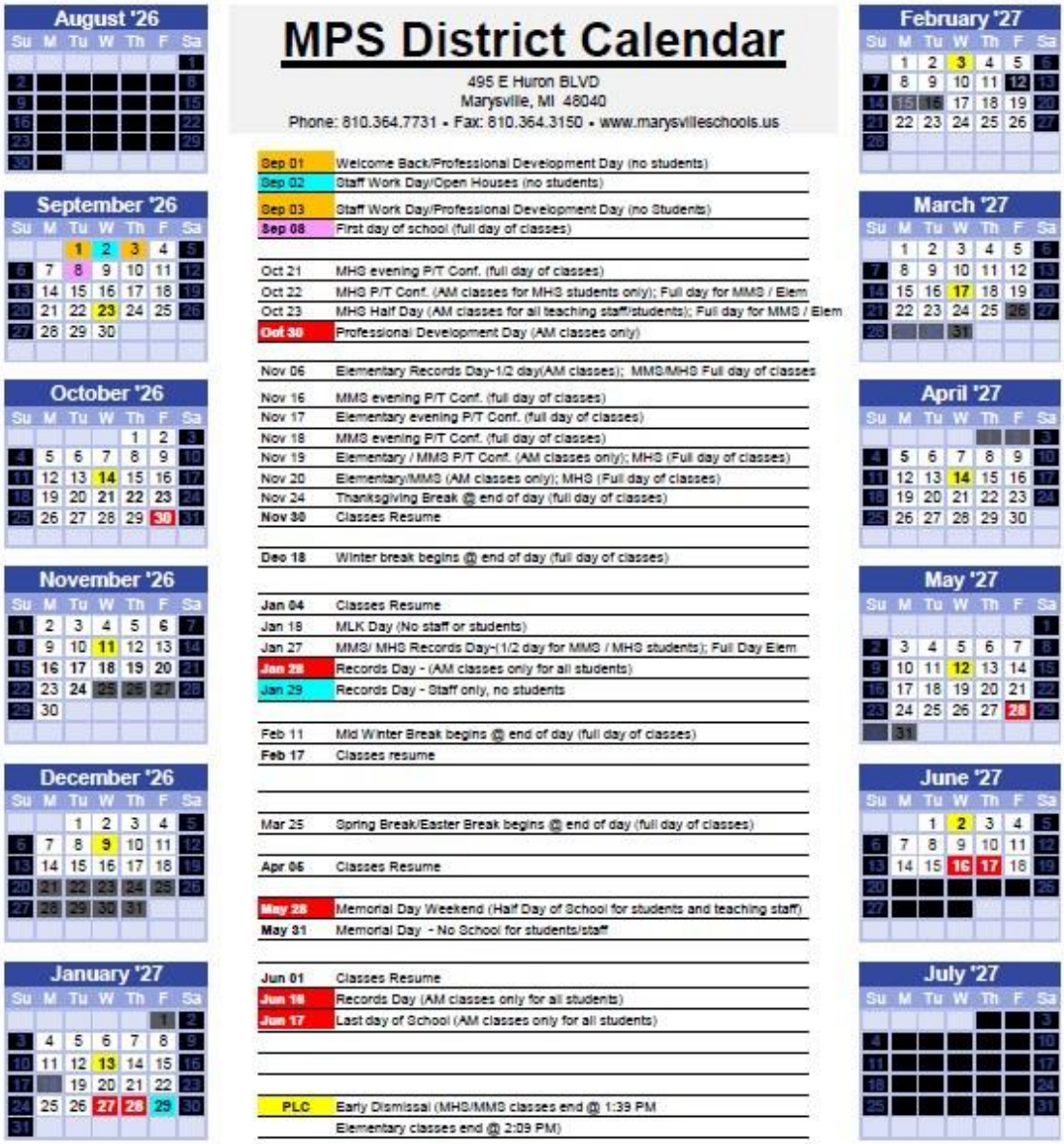
Gardens Elementary School Principal: Rebecca Biedermann

Morton Elementary School Principal: Kathleen Quain

Washington Elementary School Principal: Jacqueline Wright

DISTRICT CALENDAR

2026-2027



MPS District Calendar

495 E Huron BLVD
Marysville, MI 48040
Phone: 810.364.7731 • Fax: 810.364.3150 • www.marysvilleschools.us

Sep 01	Welcome Back/Professional Development Day (no students)
Sep 02	Staff Work Day/Open Houses (no students)
Sep 03	Staff Work Day/Professional Development Day (no Students)
Sep 08	First day of school (full day of classes)
Oct 21	MHS evening P/T Conf. (full day of classes)
Oct 22	MHS P/T Conf. (AM classes for MHS students only); Full day for MMS / Elem
Oct 23	MHS Half Day (AM classes for all teaching staff/students); Full day for MMS / Elem
Oct 30	Professional Development Day (AM classes only)
Nov 06	Elementary Records Day-1/2 day(AM classes); MMS/MHS Full day of classes
Nov 16	MMS evening P/T Conf. (full day of classes)
Nov 17	Elementary evening P/T Conf. (full day of classes)
Nov 18	MMS evening P/T Conf. (full day of classes)
Nov 19	Elementary / MMS P/T Conf. (AM classes only); MHS (Full day of classes)
Nov 20	Elementary/MMS (AM classes only); MHS (Full day of classes)
Nov 24	Thanksgiving Break @ end of day (full day of classes)
Nov 30	Classes Resume
Dec 18	Winter break begins @ end of day (full day of classes)
Jan 04	Classes Resume
Jan 18	MLK Day (No staff or students)
Jan 27	MMS/ MHS Records Day-(1/2 day for MMS / MHS students); Full Day Elem
Jan 28	Records Day - (AM classes only for all students)
Jan 29	Records Day - Staff only, no students
Feb 11	Mid Winter Break begins @ end of day (full day of classes)
Feb 17	Classes resume
Mar 25	Spring Break/Easter Break begins @ end of day (full day of classes)
Apr 06	Classes Resume
May 28	Memorial Day Weekend (Half Day of School for students and teaching staff)
May 31	Memorial Day - No School for students/staff
Jun 01	Classes Resume
Jun 16	Records Day (AM classes only for all students)
Jun 17	Last day of School (AM classes only for all students)
PLC	Early Dismissal (MHS/MMS classes end @ 1:39 PM
	Elementary classes end @ 2:09 PM)

DAILY SCHEDULE

Full Days	Half Days	PLC Early Releases
8:00 AM - 3:00 PM	8:00 AM - 11:10 AM	8:00 AM - 1:39 PM

School staff will supervise students on school grounds 15 minutes before the school day begins and 10 minutes after the school day ends. **NOTE: UNLESS STUDENTS ARE PARTICIPATING IN A SCHOOL ACTIVITY, SCHOOL STAFF WILL NOT PROVIDE SUPERVISION BEFORE OR AFTER THESE TIMES.**

EMERGENCY SCHOOL CLOSURE PROCEDURES

The District will use School Messenger (e.g. phone calls, text messages, and email notifications) to inform students, parents, and the general public of any emergency school closures, such as a snow day or when classes are abruptly dismissed early. Additionally, the District will send out special Skyward notifications and post school marquee messages in front of school buildings. Additionally, in the event of an emergency, specific alerts or communications will be published to nearby radio, television, district messaging networks, and social media websites.

NOTICE OF NON-DISCRIMINATION

The District does not discriminate on the basis of race, color, religion, national origin, ethnicity, sex (including pregnancy, gender identity, or sexual orientation), disability, age, height, weight, marital or family status, veteran status, ancestry, genetic information, military status, or any other legally protected category (collectively, “Protected Classes”), in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups as required by law.

The District prohibits unlawful discrimination, including unlawful harassment and retaliation. The District will investigate all allegations of unlawful discrimination and will take appropriate action, including discipline, against any person who, following an investigation, is determined to have engaged in unlawful discrimination.

“Unlawful harassment” is verbal, written, or physical conduct that denigrates or shows hostility or aversion toward a person because of the person’s membership in a Protected Class that has the purpose or effect of: (1) creating an intimidating, hostile, or offensive environment; or (2) unreasonably interfering with the person’s ability to benefit from the District’s educational programs or activities.

- **Race, color, and national origin harassment** can take many forms, including, but not limited to, slurs, taunts, stereotypes, or name-calling, as well as racially motivated physical threats, attacks, or other hateful conduct. Harassment based on ethnicity, ancestry, or perceived ancestral, ethnic, or religious characteristics is considered race, color, and national origin harassment.
- **Disability harassment** can take many forms, including, but not limited to, slurs, taunts, stereotypes, or name-calling, as well as disability-motivated physical threats, attacks, or other hateful conduct.
- **Sex-based harassment** can take many forms. For the definition of sex-based harassment, including sexual harassment under Title IX, see Board Policy #3115, #3118 and #5202Any student who witnesses an act of unlawful discrimination, including unlawful harassment or retaliation, is encouraged to report it to District personnel. No student will be retaliated against based on any report of suspected discrimination. A student may also anonymously report an incident of unlawful discrimination. The District will investigate anonymous reports pursuant to its investigation procedures described by Policy. Minor students do not need parent permission to file complaints or participate in the formal complaint resolution process described by Policy.

If you or someone you know has been subjected to **sex-based discrimination, harassment, or retaliation**, you may file a report with any District employee. Formal Complaints of sexual harassment must be filed with the Title IX Coordinator:

Charles Mossett , Assistant Superintendent
495 E Huron BLVD
Marysville, MI 48040
Phone: (810) 455-6015
Email: cmossett@marysvilleschools.us

If you or someone you know has been subjected to **disability-based discrimination, harassment, or retaliation**, you may file a complaint with:

Karrie Smith, Executive Director of Special Education & State/Federal Programs
495 E Huron BLVD
Marysville, MI 48040
Phone: (810) 455-6095
Email: ksmith2@marysvilleschools.us

If you or someone you know has been subjected to **any other type of unlawful discrimination, harassment, or retaliation**, including unlawful conduct based on race, color, or national origin, you may file a complaint with:

Charles Mossett, Assistant Superintendent
495 E Huron BLVD
Marysville, MI 48040
Phone: (810) 455-6015
Email: cmossett@marysvilleschools.us

A report of unlawful discrimination, including unlawful harassment or retaliation, may be made orally or in writing.

A student found to have engaged in unlawful discrimination, including unlawful harassment or retaliation, may be subject to discipline, including suspension or expulsion, Pursuant to Board Policy #5206 (see Board Policy).

ATTENDANCE

ATTENDANCE POLICY

The purpose of a school attendance policy is to encourage outstanding attendance among all students. Attendance rules have been developed to reduce/prevent chronic absenteeism. The U.S. Department of Education defines chronic absenteeism as missing at least 10% of days in a school year for any reason, including excused and unexcused.

Regular attendance is an integral part of a student's total education. All students should attend school regularly. Regular attendance will allow students to keep up academically, since classroom instruction and the presentation of materials by teachers in all classes takes place in an orderly, sequential manner. In addition to missing class time, students will also miss valuable time to interact with both teachers and other students if they do not attend school regularly. The chance to hear and participate in class instruction, discussion and other related learning experiences cannot be replaced.

ABSENT FROM SCHOOL

The parent or guardian of a student who is absent/tardy from school must telephone Student Services (364-7161), answering machine available 24 hours a day) by 3:00 p.m. the following day. Any absences/tardies not excused by the 3:00 p.m. deadline will be marked unexcused.

Absent students may request homework assignments by contacting Student Services at 364-7161. A one-day notice or an early morning 8:00 a.m. call is required. Homework can also be retrieved from the class website.

Leaving School

No student shall enter or leave school during the day without first obtaining permission and checking in with Student Services. Students will be excused to leave school only after parent or administrator's permission has been granted. This also includes leaving campus between classes. Not following the proper procedure will result in the absence being recorded as unexcused. If you arrive tardy, but prior to the 10 minute absent period, students are to go directly to their first hour class.

Notification of Absence

If a student is going to be absent, a parent/guardian must contact the school attendance line and provide an explanation. If prior contact is not possible, the parent should provide a written excuse as soon as possible. When no excuse is provided, the absence will be unexcused and the student will be considered truant.

Student Absences

There are two types of absences: excused and unexcused. The administration reserves the right to determine what is an excused or unexcused absence or tardy for school purposes. Excused absences include but are not limited to illness (verification from a doctor may be required), death in the family, family emergency, or situations beyond the control of the student. All other absences are considered unexcused. Pre-arranged excused absences must be approved by the principal or their designee.

EXCUSED ABSENCES

A parent must call in no later than 8:00 am the day following an absence to to excuse a student. Excusing absences cannot be back-dated. Siblings are not allowed to call in excused absences, it must be a parent, guardian, or individual on the student's emergency card. If a student is present in class and must leave for any reason, a phone call must be made to the attendance line FIRST. If a parent does not call in by 8:00 am the following day, then the absence is unexcused.

UNEXCUSED ABSENCES:

An unexcused absence is defined as:

- A student being marked absence from a class without communication from a parent/guardian to the attendance line.
- A student leaving school without parent permission or school business documented.
- Missing 10 minutes for more from class.

Unexcused absences will result in disciplinary consequences. In the event of any absence, the student's parent or guardian is required to call the school to explain the reason for the absence. If a call has not been made by 2:00 p.m. on the day of the student's absence, an automated system will call home to notify of the absence. The school may require documentation explaining the reason for the student's absence. The following absences will be exempt from the student's absence total; school-sanctioned absences (field trip, team competition, out-of-school suspensions, etc.), funerals, court appearances or legal proceedings when documentation is submitted, and approved college trips that can be verified with documentation, will not count against the student's attendance totals.

Any student who is absent from school for all or part of the day without a legitimate excuse shall be considered truant and the student and his/her parent/guardian shall be subject to the truancy laws of the state.

For all unexcused absences, student assignments will be subject to the teacher's late work policy established in their syllabus. If a student does not utilize the make-up window, teachers are not required to accept work past the last work day.

Tardiness

Each student is expected to be in his/her assigned location throughout the school day. If a student is arriving late to school, she/he is to report to Student Services before proceeding to his/her first assigned location.

A tardy is defined as not being in the assigned area at the beginning of the class period but arriving with 10 minutes of the beginning of the period. Students arriving after the 10 minutes will be marked absent. Excessive tardiness can result in disciplinary consequences. There are not excused tardies.

Vacations

Vacations taken during the school year are highly discouraged and may adversely affect the student's ability to generate credit towards graduation. Each days of vacation counts toward the total days for the semester and may jeopardize the student's grade and/or credit. Students who exceed the attendance policy will be required to complete the forms and documentation within the window of time provided near the end of each semester.

MEDICAL ABSENCES:

Medical notes must either be emailed to student services, fax (810) 364-8878, or brought into student services. Medical notes can not be backdated past two (2) business days. If medical absences exceed more than two weeks of school, a parent is recommended to contact the special education department to request homebound services. If a student is gone at the end of a marking period due to medical illness, student have the amount of time missed to submit work for the previous marking period. If a student does not utilize the 'make up' work window, teachers are not required to accept work past then.

Make-Up Work

When a student is absent and excused for the absence, it is the student's responsibility to arrange for makeup work. Make-up work should be completed within the same number of school days as he/she was absent unless special arrangements have been made with each teacher.

Excessive Absences

Attendance is considered an essential component in determining whether a student has earned credit towards graduation, and credit might not be earned because of excessive absenteeism.

When a student accumulates five (5) absences (excused or unexcused) in a semester, the parent will receive a letter documenting the days absent. Parents will continue to receive letters documenting the student's absences if the student's attendance does not improve.

Only ten (10) absences in any class per semester are allowed. During the semester, a student who accumulated more than ten (10) total absences (excused or unexcused) in a class will be referred to the RESA Truancy Office.

BOOKS AND SUPPLIES

The District will provide free instruction to all students and may or may not charge additional fees for materials necessary to complete required or elective courses. Students and parents may purchase additional supplies at their own expense. The District may charge a reasonable and refundable deposit to cover damage to textbooks and supplies. A teacher may provide a list of suggested materials that students and parents may purchase. Purchasing materials is voluntary and not required for curricular activities.

A $10 book deposit and a $1 activity fee will be charged to all students at the beginning of their Freshman year. Students may borrow books from the bookstore at the beginning of each semester. Students are responsible to maintain their assigned books in good

condition and to return the same book at the end of the course. Chrome book fees will be charged as determined by the Marysville Technology Department and MHS administration.

Books (including bar-codes) lost, damaged, or stolen must be paid for by the student to whom they were issued. The $10 book deposit will be forfeited if a student fails to personally return his/her books. The $10 book deposit fee will be returned to the student at the end of their senior year only if the books are returned in good condition.

BULLYING

All types of student-on-student bullying, including cyberbullying, without regard to subject matter or motivation, are prohibited. The District's Anti-Bullying Policy is attached to this handbook as Appendix B.

CELL PHONE USE

CELL PHONE/ELECTRONIC DEVICE POLICY

Students may not use Wireless Communications Devices on school grounds during instructional time, except as otherwise provided in this Policy.

"Wireless Communications Device" is an electronic device capable of, but not limited to, text messaging, voice communication, entertainment, navigation, accessing the internet, sending and receiving photos and videos, or producing email.

"Instructional time" is defined as the start of the school day when instruction begins until dismissal at the end of the school day, excluding lunch at the high school level only.

"School grounds" means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school.

School grounds does not include a building used primarily for adult education or college extension courses.

Students may use Wireless Communications Devices on school grounds during school hours, including during instructional time, if the Wireless Communications Device is:

- **medically necessary for a student to monitor a health issue;**
- **required by a student's Section 504 Plan or IEP;**
- **a District-owned device;**
- **designated by the District to be used for instructional purposes;**
- **permitted by a classroom teacher for lesson-specific academic assignments; or**
- **used during an emergency situation in accordance with the District's emergency operations plan under Policy 3402, so long as it does not interfere with school emergency protocols or first responders or endanger students or staff.**

Wireless Communications Devices must be stored in the student's locker or other

designated storage area during instructional time if a student chooses to bring them to school, except as otherwise provided in this Policy. Students are personally and solely responsible for the security of their Wireless Communications Devices. The District is not responsible for theft, loss, or damage of any Wireless Communications Device.

Taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or

otherwise illegal photographs, video, audio, or other similar data, whether by electronic data transfer or otherwise (including via cell phone or other electronic device), may constitute a crime under state or federal law. A student engaged in any of these activities at school, at a school event, or on school-provided transportation, may be subject to discipline pursuant to this Policy and the student code of conduct. A student engaged in any of these activities outside of school may be disciplined if the student's activities substantially disrupt the school environment.

School administrators and teachers may confiscate a student's Wireless Communications Device if the student's use or possession of the Wireless

Communications Device violates this Policy, the student code of conduct, or any

applicable building or classroom rule. The building principal or designee may require a meeting with the student's Parent to discuss the rule violation before returning the Wireless Communications Device.

Students who violate this Policy are subject to corrective or disciplinary action, consistent with Policy and the student code of conduct.

Cheating, Plagiarism, and Academic Dishonesty

Students may not cheat, plagiarize, or otherwise participate in academic dishonesty in any form. Unless specifically authorized by a teacher, prohibited behavior may include, but is not limited to:

- Obtaining, attempting to obtain, or aiding another person in obtaining credit for work by any dishonest or deceptive means.
- Copying another person's work or answers.
- Discussing with other students the answers or questions on a test or assignment before the test or assignment has been submitted for a grade.
- Taking or receiving copies of a test.
- Using or displaying notes, "cheat sheets," or other sources of unauthorized information.
- Using the ideas or work of another person as if they were your own without giving proper credit to the source.
- Using artificial intelligence to assist or complete an assignment or test.
- Submitting work or any portion of work completed by another person.

A student who cheats, plagiarizes, or otherwise participates in any academic dishonesty may receive no credit on that assignment or class and will be subject to discipline, up to and including expulsion.

Children's Protective Services (CPS) Investigations

The District will cooperate with Children's Protective Services (CPS) during an investigation of suspected child abuse or neglect. Cooperation may include allowing CPS access to a student without parent consent if CPS determines access is necessary to complete the investigation or prevent abuse or neglect. As a matter of law, the identity of an individual who makes a report of suspected child abuse or neglect is confidential and will not be disclosed.

DETENTION PROCEDURES

Staff will issue detention with a date TO BE SERVED on detention and give student a yellow copy. White copy will be sent to Student Services – Call should be made home to parents on all detentions!

Student will not be allowed into detention without yellow copy signed by parents. Failure to serve detention on assigned date without contacting Administration will result in two night's detention and a call home from administration.

Failure to serve either of the double detentions will result in an in-school suspension.

Communicable Diseases

The District, in conjunction with local health department officials, may exclude students who:

- Are suspected of having a communicable disease until a physician or local health department official determines the student is no longer a risk; or
- Lack of documentation of immunity or are otherwise considered susceptible to a communicable disease until the local health department officials determine the risk of spreading the disease has passed.

Communicable diseases include, but are not limited to, diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, COVID-19, and other conditions indicated by the local and state health departments. Any removal will only be for the contagious period or as directed by the local health department.

Damage to School Property

Students who damage school property either intentionally or unintentionally may be subject to discipline and required to pay to replace or restore the property.

Dress and Grooming

In general, clothing should be clean and appropriate for the climate and the situation. Student dress, hair style, make up, cleanliness, or personal appearance that is a threat to the safety, health, or welfare of others; violates any statute, or the Dress Code; or substantially disrupts the educational environment or that school officials reasonably forecast will substantially disrupt the educational environment, is grounds for remedial or disciplinary action.

The final decision in any situation involving inappropriate attire rests with building administrators.

Students who are dressed inappropriately will be asked to change clothing immediately. If necessary, parents will be called to bring appropriate clothing, students can use extra

clothing provided by the District, or the student may be sent home to change. Repeated dress code violations may result in more severe consequences.

Dress Code

Tops must have straps or sleeves and must cover the student's entire torso from armpit to armpit. Pants, shorts, and skirts must have an inseam at least 4 inches in length. Clothing may not display material that:

- Is materially and substantially disruptive or that school officials can reasonably forecast will create a substantial disruption;
- Is obscene, sexually explicit, indecent, or lewd;
- Promotes the use of or advertises illegal substances, including but not limited to substances illegal for minors;
- Incites violence;
- Contains "fighting words";
- Constitutes a true threat of violence;
- Demonstrates hate group association/affiliation or uses hate speech targeting groups based on their membership in a protected class; or
- Displays nipples, genitals, or buttocks.

Students who represent the District at an official or school-sponsored function or public event (e.g., athletic teams, bands, choirs, and other groups) may be required to follow specific dress requirements as a condition of participation or attendance.

Driving and Parking Personal Vehicles

Student driving and parking on District property is a privilege, not a right, that may be revoked at any time. Students who drive to school must obey the following rules:

1. Students may not move their vehicles, sit in, or be around their vehicles during the school day without permission from administration.
2. Students may not drive carelessly or with excessive speed on school grounds.
3. By driving to school and parking on school grounds, students and parents consent to having that vehicle searched when school officials have reasonable suspicion that a search will reveal a violation of school rules, Board Policy, or law.

Emergency Contact Information

Parents must provide emergency information for each student enrolled in the District. The information should include the family physician's name, contact information for parents or a responsible adult, and any necessary emergency instructions. Parents must promptly inform the school if this contact information changes.

Fees

The District will not charge students a fee to participate in curricular activities. The District may charge students a fee to participate in extracurricular and non-curricular activities to cover the District's reasonable costs. The District may require students to furnish specialized equipment and clothing required for participation in extracurricular and non-curricular activities or may charge a reasonable fee for the use of District-owned equipment or clothing. The activity's coach or sponsor will provide students with information about the fees charged and the equipment or clothing required.

District athletic fees will be imposed for Middle and High School students who participate in athletics.

Field Trips

Classes occasionally take field trips off school property for educational enrichment. Each student must submit a completed permission form signed by the student's parent before being allowed to attend a field trip.

A student's failure to comply with Board Policy, the Student Code of Conduct, or any other applicable rules or behavioral expectations while on a field trip may result in disciplinary action and removal or exclusion from the trip or future field trips.

Students who have not met academic or behavioral expectations may not be allowed to attend field trips.

First Aid, Illness, or Injury at School

Students who feel ill or are hurt while at school should seek immediate assistance from their classroom teacher or the nearest staff member.

When the building principal or designee determines that a student is too ill or injured to remain at school, school staff will contact the student's parent or other designated responsible adult to pick up the student from school. If the student requires immediate medical attention, the District will first attempt to contact a parent or other designated responsible adult when reasonably possible. If contact cannot be made, the building principal or designee will take any reasonable action necessary on the student's behalf, consistent with state law.

Students showing symptoms of a communicable disease may be sent home. The District may require a statement from a licensed physician or local health official before allowing the student to return to school.

Homeless Children and Youth

The District will provide a free public education to homeless children and youth who are in the District and will afford them the educational rights and legal protections provided by federal and state law. Homeless children and youth will not be stigmatized or segregated based on their homeless status and will have the same access to services offered to students who are not homeless.

A student or parent in a homeless situation who requires assistance should contact the District's homeless liaison:

Kim Likins, Executive Director of Instructional Services/State and Federal Programs
495 E Huron BLVD
Marysville, MI 48040
(810) 455-6095
KLikins@marysvilleschools.us

For detailed information about Homeless Children and Youth, see Policy #8045 at Board Policy.

Immunizations

For a student entering the District for the first time or entering 7th grade, a parent must provide the building principal or designee with a certificate stating that the student has received at least 1 dose of an immunizing agent against each disease specified by the Michigan Department of Health and Human Services (MDHHS) or other responsible agency or documentation of an applicable approved exemption.

The student's parent must provide the certificate or documentation at the time of registration, or no later than the first day of school. A parent of a student who has not received all doses of any required immunizing agent must provide the District an updated immunization certificate demonstrating that the immunizations have been completed as required by the MDHHS. The updated certificate must be provided within 4 months of the student entering the District for the first time or upon entering 7th grade. The District will not permit a student to attend school unless the parent provides evidence of immunizations or exemptions consistent with state law.

Law Enforcement Interviews

Law enforcement officers may be called to the school at the request of school administration. Students may be questioned by law enforcement consistent with Policy #5201 at Board Policy. NOTE: STUDENTS MAY BE QUESTIONED BY SCHOOL OFFICIALS AT ANY TIME, WITHOUT PARENT NOTICE OR CONSENT, CONSISTENT WITH THE DISTRICT'S OBLIGATION TO MAINTAIN A SAFE AND ORDERLY LEARNING ENVIRONMENT.

Limited English Proficiency

Limited proficiency in the English language should not be a barrier to a student's equal participation in the District's instructional or extracurricular programs. Those students identified as having limited English proficiency will be provided additional support and instruction to assist them in gaining English proficiency and in accessing the educational and extra-curricular programs offered by the District.

Searches of Motorized Vehicles, Lockers, Backpacks, and Students

Pursuant to Board Policy #5102 & 5103 lockers are District property and may be made available for student use. Lockers are assigned to students on a temporary basis, and

District administration may revoke a student's locker assignment at any time. The District retains ownership of lockers notwithstanding student use.

Students have no expectation of privacy in their lockers. The building principal or designee may inspect lockers without any particularized suspicion or reasonable cause and without advance notice. Upon the request of the building principal or designee, law enforcement may assist with searching lockers.

During a locker search, student privacy rights will be respected for any items that are not illegal or violate Board Policy or building rules.

The District will also follow Board Policy #5703 for motorized vehicles, backpacks, and students

Lost and Found

All lost and found items are to be taken to the main office. Students may claim lost articles there. Unclaimed items may be donated to a local charity or otherwise disposed of at the conclusion of each semester.

Media Center

Students must check out materials from the media specialist or designee on duty. Each borrower is responsible for all materials checked out in the borrower's name. Each student is responsible for any fine that accumulates on materials charged to the student. If materials are lost and not returned by the end of the semester, the student must pay for the replacement cost. Students must also pay for any damage they cause to materials.

Medication

Whenever possible, parents should arrange student medication schedules to eliminate the need for administration of medication at school. When a student requires prescription or over-the-counter medication at school, the following procedures apply:

- The student's parent must annually submit a written request and consent form as required by the District.
- A building principal or designee must request that the parent supply medications in the exact dosage required whenever feasible.
- The building principal or designee will notify the student's parent of any observed adverse reaction to medication.
- All medications must be in the original container.

For additional information and requirements, see Policy #5703 at Board Policy.

Asthma Inhalers and Epinephrine Auto-Injectors (EPI)/Inhalers

A student may possess and use an asthma inhaler or epinephrine auto-injector or inhaler with written approval from the student's healthcare provider and consistent with Policy #5703 (see Board Policy). A minor student must also have written permission from the student's parent. The required documentation must be submitted to the building principal

or designee. If a student is authorized to self-possess or self-administer an asthma inhaler or epinephrine auto-injector or inhaler, the building principal or designee will notify the student's teachers and other staff as appropriate.

If necessary, the school may maintain a written emergency care plan drafted by a physician in collaboration with the student's parent. The emergency care plan will contain specific instructions related to the student's needs. The physician and parent should update the emergency care plan as necessary to address any changes in the student's medical circumstances.

Parties

Classes may have seasonal or curriculum-related parties during the year. Students must follow all expectations and rules established by the teacher or other relevant staff during the party. Invitations for private parties and non-school-sponsored events may not be distributed in the classroom.

Rights of Custodial and Non-Custodial Parents

Unless a parent has provided the building principal or designee with a court order that provides otherwise, District personnel will treat each parent, regardless of custody or visitation rights, the same as to accessing student records, meeting and conferring with District personnel, visiting a child at school, and transporting a child to or from school. District personnel are not responsible for enforcing visitation or parenting time orders.

Parents, regardless of custodial status, will be provided information about conference times so both parents may attend a single conference. The District is not required to schedule separate conferences if both parents have been previously informed of scheduled conference times.

If either or both parents' behavior is disruptive, staff may terminate a conference and reschedule it with appropriate modifications or expectations.

Search and Seizure (Board Policy #5103)

To maintain order and discipline in school and protect the safety and welfare of students and school personnel, school authorities may search a student or the student's personal effects (e.g., purse, book bag, athletic bag) as permitted by law and may seize any illegal, unauthorized, or contraband materials discovered in the search. As noted in "Locker Use," student lockers and desks are school property and remain at all times under the District's control. Student lockers and desks are subject to search at any time for any reason and without notice or consent.

School officials may use canines, metal detectors, wands, or other tools to conduct searches.

A student's failure to permit a search and seizure may be grounds for disciplinary action. A student's person and personal effects may be searched whenever a school official has reasonable suspicion to believe that the student possesses illegal or unauthorized

materials. If a properly conducted search yields illegal or contraband materials, these items may be turned over to law enforcement.

Student Education Records

The District may collect, retain, use, and disclose student education records consistent with state and federal law. See Policy #5309 at Board Policy for an overview of the District's collection, retention, use, and disclosure of student records.

Parents may inspect and review their minor child's education records, regardless of custody status, unless a court order specifies otherwise. An eligible student (i.e., a student who is 18 years or older or an emancipated minor) may also inspect and review their education records.

Right to Request Explanation or Interpretation

A parent or eligible student may request, in writing, an explanation or interpretation of a student's education records. School officials will respond to any reasonable request.

Technology

Use of District technology resources is a privilege, not a right. Students are expected to use computers, the Internet, and other District technology resources for school-related educational purposes only. Students and their parents are required to sign and return the Acceptable Use Agreement attached as **Appendix D** before they may use or access District technology resources. Students who violate the District's Acceptable Use Agreement may have technology privileges terminated or suspended and may be subject to discipline, up to and including expulsion.

Transportation Services

School Vehicle Rules

Riding in school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must comply with the Student Code of Conduct while in school vehicles.

When in school vehicles, the following rules apply:

1. Students must promptly comply with any directive given by the driver.
2. Students must wait in a safe place for the vehicle to arrive, clear of traffic and away from where the vehicle stops.
3. Students may not fight or engage in bullying, harassment, or horseplay while riding or waiting for school vehicles.
4. Students must enter the vehicle without crowding or disturbing others and go directly to a seat.

5. Students must remain seated and keep aisles and exits clear while the vehicle is moving.
6. Students may not throw or pass objects on, from, or into vehicles.
7. Students may not use profane language, obscene gestures, tobacco, alcohol, drugs, or any other controlled substance on the vehicles.
8. Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items, or animals onto the vehicle.
9. Students may converse in ordinary tones and volumes but may not be loud or boisterous and should avoid talking to the driver while the vehicle is moving. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.
10. Students may not open windows without the driver's permission. Students may not dangle body parts or other items (e.g., legs, arms, backpacks) out of the windows.
11. Students must secure any item(s) that could break or cause injury if tossed about the inside of the vehicle if the vehicle were involved in an accident.
12. Students must respect the rights and safety of others at all times.
13. Students must help keep the vehicle clean, sanitary, and orderly. Students must remove all personal items and trash upon exiting.
14. Students may not vandalize or intentionally cause damage to the vehicle.
15. Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.]

Video cameras may be placed on vehicles and buses to monitor student behavior on the vehicle/bus. Exceptions or modifications to these rules may be made as necessary to accommodate a student with a disability.

School Vehicle Misconduct Consequences

Students who violate the school vehicle rules will be referred to the building assistant principal for discipline. Disciplinary consequences may include parent notification, suspension of vehicle/bus riding privileges, exclusion from extracurricular activities, in-school suspension, and suspension or expulsion.

These consequences are not progressive and school officials have discretion to impose any listed consequence they deem appropriate in accordance with state and federal law and Board Policy.

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be reported to law enforcement.

Video Surveillance and Photographs

The District may monitor any District building, facility, property, bus, or vehicle with video recording equipment other than areas where a person has a legally recognized and reasonable expectation of privacy (e.g., restrooms and locker rooms). Except in those school areas, a person has no expectation of privacy.

The District may use video recordings for any lawful purpose, including student discipline, assisting law enforcement, or investigations.

Students may not make recordings: on school property; when on a vehicle owned, leased, or contracted by the District; or at a school-sponsored activity or athletic event unless otherwise authorized by Board Policy, applicable law, or a District employee.

Withdrawal from School

Students who are transferring from the District must submit written notice to the building principal at least 1 week before the withdrawal.

SECTION II: ACADEMICS

To encourage students and parents to stay apprised of student academic information, grades, attendance, and other information can be accessed via Skyward.

To register for Skyward Parent Access, contact the school office.

ACADEMIC AWARDS PROGRAM

The intention of the Academic Awards program is to honor and reward students who have demonstrated exemplary scholarship during the school year. Students who maintain a 3.5 grade point average in all classes will be awarded.

Academic Awards

Seniors are invited to attend the Honors Convocation in the sprint to be recognized for their academic achievements. Student in grades 9-11 will be recognized in the building.

Awards include:

- Academic award – based upon the grades of seven semesters
- Honor Cords
- NHS Stole
- Honor Role – 3.5 and above
- Honorable Mention Honor Role – 3.05-3.5
- Department Awards
- Scholarships/Grants

NATIONAL HONOR SOCIETY

The National Honor Society is composed of those students who are selected for their: scholarship, character, leadership and service. They are endorsed by instructional staff, counselors and administrators, and inducted into the N.H.S. each spring. To be eligible for membership in the Marysville Chapter of the N.H.S., a student must be a sophomore, junior, or senior: have a 3.50 grade point average, or above, and be in attendance at Marysville High School for one (1) full semester.

During the second semester of each school year all students, sophomore and above, with a 3.5 cumulative grade point average will be invited to apply for membership in the Marysville Chapter of the National Honor Society. A portfolio representing all of their

accomplishments must be submitted as well as a student activities sheet that lists activities in four areas: Co-curricular Activities, Leadership, Service, and Work Experience/Recognition/Awards. At a staff meeting all teachers will rate the students that they know in the following three areas: Character, Leadership, and Service. The ratings will be reviewed by the N.H.S. Executive Faculty Council to determine membership.

*Complete N.H.S. guidelines may be obtained by contacting the respective N.H.S. advisors.

SPECIAL PROGRAMS

During the course of four years many of our students will participate in the following programs.

Educational Development Plans

Students at M.H.S. will explore potential careers through a series of activities and topics in grades 8-12. The Social Studies Department supplements their content with interest surveys, aptitude tests, job outlook information, educational opportunities, and other School-to-Work activities. The career awareness and exploration activities and topics attempt to connect the academic curriculum with the employability skills and expectations needed by workers in the next century. With an Educational Development Plan (EDP), students, their parents and counselors may begin planning a four-year sequence of course work and activities that will meet the student's post-secondary and career goals.

Junior and Senior Special Programs

The following programs are available to juniors and seniors. Freshmen and sophomores should fulfill all requirements so they may enter a program their junior year if they desire.

St. Clair TEC

The St. Clair TEC is an option available to 11th or 12th grade students.

M.H.S. students who attend TEC are expected to abide by the rules of both TEC and M.H.S. The high school administration reserves the right to assign or remove students from TEC. Classes passed at TEC provide credit towards graduation from M.H.S.

M.H.S. provides transportation to and from TEC. Students may sign up for TEC in the Counseling Office. Student enrollment at TEC is based on the following criteria: attendance, teacher recommendations, age (16 years or older), grade in school, program desired, academic achievement, and past school performance.

Adult Education

Students who are lacking the necessary credits toward graduation must comply with the Marysville Board of Education requirements for acquiring credits which may be used towards your high school diploma.

M.H.S. Viking Academic Center (VAC)

The VAC will assist students who need academic support. The center will also be available for test reading, coaching (defining words used in questions, etc.), use of notes, open book, use of calculators/student guides, and homework assistance. A quiet work area with minimal distractions will be provided so that assignments may be completed.

PLAGIARISM

Students at M.H.S. are encouraged to think independently and complete their own work. Plagiarism is defined as taking ideas, writings, or direct quotes from another and passing them off as one's own work. Students whose assignments are plagiarized shall fail the assignment and may fail the marking period in which such plagiarism is discovered.

Marysville High School Learn on Program

MHS students can request to participate in the program in writing by contacting the Counseling department during the registration window in March of prior school year for 1st semester classes.

If approved, students will be given a link to OLAT, an online learning assessment tool which requires 4-5 hours of instruction and a due date for completion.

Once the OLAT is completed successfully, students will select a course for the fall semester.

Parents are required to sign and complete the "Learn On Parent Agreement".

Students will receive one release hour for each on line course. The release hours must be 1st and/or 7th hour. Learn On Courses are completed exclusively from home; students are not permitted on MHS property during their scheduled "Learn On" hour. (Please refer to the Parent Agreement).

Students interested in a 2nd semester class must apply during the registration window in November prior to the start of the 2nd semester.

Commencement

The District may conduct a commencement ceremony for eligible students at the end of the school year. Participation in the ceremony is a privilege, not a right. Students may be prohibited from participating in the ceremony as a consequence for misconduct. A student's disqualification from participating in the commencement ceremony does not impact the issuance of a diploma to the student, provided that all graduation requirements have been satisfied.

Credits and Graduation Requirements

A student must successfully complete all graduation requirements to earn a high school diploma.

Graduation Requirements

Only those students who have completed graduation requirements, to include 11th Grade State Tests, and are recommended by the principal and faculty, shall be graduated by Marysville High School (general school laws apply).Students may earn a Certificate of Completion through recommendation of the IEP team and completion of their IEP goals and objectives. A successful attainment of a Certificate of Completion allows the student to participate in all gradation activities.

Seniors are eligible to graduate during scheduled Commencement ceremonies only if they have acquired the number of credits and the required types of credit taken. Additionally, for seniors to be able to participate in Graduation ceremonies, the following minimum requirements must be met: enrolled at M.H.S. and qualify for diploma. Seniors will not be allowed to participate in any Cap & Gown Senior Activities unless their graduation credits and expectations have been met. The last day seniors are in attendance, as established by the high school principal, will be considered the cutoff date for final senior pass/fail status.

ATTENDANCE

A student must attend Marysville High School four (4) years or be a transferring student from another high school to meet the attendance requirement. In accordance with the State of Michigan requirement, students attending Marysville High School must be enrolled on a full-time schedule. Exceptions can be made, but reduced schedule documentation must be filed and approved by administration.

A minimum of 22 credits must be completed to qualify for graduation. They must be distributed in the following manner:

Subject Requirements:

English 9,10,11,12	4 credits
Mathematics (4 credits in HS)	4 credits
Science	3 credits
Civics	½ credit
Economics	½ credit
U.S. History	1 credit
World History	1 credit
Health	½ credit
Into. To Lifetime Fitness	½ credit *can be waived by participating in athletics or marching band*
Visual, Performing, Applied Arts	1 credit
Foreign Language	2 credits or 1 credit foreign language and 1 credits additional visual, performing, applied arts.

4 Elective credits

18 Required Courses=22 Total Credits

Dropping or Adding a Class

DROPPING A SUBJECT

Only under special circumstances, with the permission of the administration or counseling department, will students be permitted to change a schedule after the first week of the semester.

Physical Education Credit Waiver

Students who complete two (2) full seasons of Marching Band or two (2) Marysville High School Athletic seasons, may be awarded a 0.5 credit for physical education. PE Waivers form may be requested in the counseling office.

Dual Enrollment

Students in grades 9 and above may be eligible to dually enroll in college classes to obtain high school and college credit. Please contact your assigned counselor for information about enrollment eligibility, charges paid by the District, eligible institutions, and other matters related to dual enrollment.

DUAL ENROLLMENT

A student who is enrolled in at least one high school class and who meets the following requirements would be able to participate under the provisions of this bill:

- A student who has passed the appropriate section of the PLAN or State of Michigan approved High School Test is eligible to enroll in a class in that subject area.
- A student in grades 9-12 who has met the requirements for an endorsed diploma in one or more subject areas of the M-STEP/PSAT/SAT High School Test. Scores of 460 (ELA) and 510 (Math) are considered proficient.
- A student in grades 9-12 would be eligible under this bill for courses in the subject area in which the student has completed the requirements for an endorsed diploma, computer science, or foreign language courses not offered by the school, and fine arts programs as permitted by the district.
- Students must have a minimum GPA of 2.5 and be in good academic standing to be considered for acceptance to a program.
- Students must complete a successful interview with the counselor and/or their designee to show understanding of program requirements and responsibilities.
- If a student participating in the postsecondary dual enrollment program fails to successfully complete any eligible courses at any time throughout their tenure as a student enrolled in the dual enrollment program, the student is responsible for immediately notifying the high school counselor in person or via email within 5 school days of the failure. Failure shall include: not passing the course with 60% or higher, dropping a course after a 5-day grace period, and/or withdrawing from a course. The student will be unable to continue in Dual Enrollment and will be expected to complete all course requirement for graduation from Marysville High School in the event of course failure(s) or withdraw(s). Student will reimburse the District for failed courses per MDE policy. If a student withdraws, they receive a ‘W” on their transcript.

ELIGIBLE COURSES

- A course not offered by the school district under the AP format
- An AP course offered, but not available to the student due to a scheduling conflict beyond the eligible student’s control as determined by the Board of Education
- An academic course not ordinarily taken as an activity course

- A course that the post-secondary institution normally applies toward satisfaction of degree requirements
- A course not in the subject areas of hobby craft, recreation, physical education, theology, divinity, or religious education

ELIGIBLE POST-SECONDARY INSTITUTIONS

- Any state university, community college, or independent nonprofit degree-granting college or university that is located in this state and that chooses to comply with this act.

ELIGIBLE CHARGES

- Tuition and mandatory course fees, materials fees, and registration fees required by an eligible institution for enrollment in an eligible course
- Not transportation, parking costs, books or activity fees

STATE FUNDING/FOUNDATION GRANT

- Provides financial support for each student in a school district from state taxes

Local districts may use local operating revenue.

EFFECTIVE DATES

- April 1, 1996: Public Act 160 (House Bill 1643)
- July 1, 1996: Public Act 159 (House Bill 1640) and 161 (House Bill 1642)

Parent permission form must be signed and on file to participate in dual enrollment. Students are not allowed on campus during release time.

Grades

ACADEMIC REPORT TO PARENTS

Report Cards will be mailed at the end of each semester. Marking period grades are available electronically. The final grade for the semester is the official grade that goes on the high school record and transcript. The final grade is determined by averaging the three six-week grades; each marking period grade is worth 30 percent and the final exam is worth 10%. Parents may contact high school faculty via their email addresses and/or by phone.

TOP 25

The “Top 25” students completing the Michigan MERIT curriculum will be recognized during senior activities. This is based on the first seven semesters.

PARENT CONFERENCES

All parents are invited and encouraged to visit the High School, taking advantage of the opportunity to talk with teachers, counselors and administrators. In addition, parents or teachers may request a conference at any time during the school year. Parents may also contact high school faculty via their email addresses and/or by telephone.

GRADE POINT AVERAGES AND CLASS RANK STATUS

Grade Point Averages (GPA) will be determined by the chart listed below.

Grade			Criteria
A+	98%	100%	4.334
A	93	97	4.000
A-	90	92	3.666
B+	87	89	3.334
B	83	86	3.000
B-	80	82	2.666
C+	77	79	2.334
C	73	76	2.000

C-	70	72	1.666
D+	67	69	1.334
D	63	66	1.000
D-	60	62	0.666
E		59	000

Final Semester Grades will be determined by averaging the percentage (0-100) grades from the three marking periods and Final Exam. Each marking period is worth 30% of the Final Grade and the Final Exam is worth 10%. Each marking period is approximately six weeks in length. Any grade reduction received from our attendance policy will be applied to the marking period grade. The rank status for graduating seniors will be based upon 7 semesters.

ADVANCED PLACEMENT CLASSES

Students who take and pass Advanced Placement Courses will receive MERIT Credit. The value of the MERIT Credit is 1.0 added to the final semester grade.

INCOMPLETE GRADES

Students will have six weeks to make up incomplete final grades on their report cards. It is the student's responsibility to contact the teacher to make arrangements to eliminate the incomplete grade. Please note the following:

1. Students have six weeks from the date of the incomplete to meet the expectation(s).

2. If, after six weeks, a student has not met the expectation(s), the following will occur:

A. The permanent grade will be calculated without the missing work.

Homework

Classroom teachers may assign homework. Parents who have questions about homework or concerns about class work should contact their student's teacher.

Each student is expected to spend time preparing for classes outside of school hours. The amount of time that is needed will depend upon each student and each class.

Personal Curriculum

For some students, it may be appropriate to modify the Michigan Merit Curriculum through implementation of a personal curriculum. All students who have completed 9th grade are entitled to a personal curriculum, and the District will implement a personal curriculum for a student if requested by a parent or by the student if the student is age 18 or older. Any modification to the Michigan Merit Curriculum must be consistent with Michigan law and must incorporate as much of the Michigan Merit Curriculum content standards as practicable for the student. The District retains discretion to determine what modifications to the Michigan Merit Curriculum are appropriate for a particular student through a personal curriculum. A student who successfully completes an approved personal curriculum will earn a regular high school diploma.

To request a personal curriculum, please contact the counseling department.

For information regarding Personal Curriculum, please go to the Marysville High School Website or the Michigan Department of Education Website reference Personal Curriculums.

Placement

The District has the sole discretion to make promotion, retention, and placement decisions for its students, consistent with state and federal law. The District may consider parent requests that a student be placed in a particular classroom, building, educational program, or grade. The District's placement decision is final.

Students with Disabilities

Eligible students with disabilities under the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act are entitled to a free appropriate public education. The District will follow state and federal law and applicable rules and regulations in identifying, locating, evaluating, and educating students with disabilities.

A parent who believes their student is eligible for special education or accommodations due to a disability or suspected disability should contact:

Ryan Leto, Associate Director of Special Services
495 E Huron BLVD
Marysville, MI 48040
Phone: (810) 455-6096
Email: rleto@marysvilleschools.us

Testing Out

A student may test out of high school classes and earn credit. Students interested in testing out of a class should review Policy #5409 at Board Policy and make arrangements with their assigned counselor. Students must earn a score of 77% or better on the testing out examination of a course in order to receive credit.

Work Permits

Information about work permits is available at the high school main office.

SECTION III: STUDENT CLUBS, ACTIVITIES, AND ATHLETICS

Students are encouraged to participate in the various student clubs, activities, and athletics offered by the District.

A student's failure to comply with Policy, the Student Code of Conduct, or any other applicable rules or behavioral expectations while participating in or attending a student club, activity, or athletic competition, meeting, event, or practice, may result in disciplinary action.

Extracurricular Activities

Participation in extracurricular activities is a privilege, not a right. Students are encouraged to participate in extracurricular activities. Participation is open to students who meet the eligibility requirements established by the District and any applicable governing body.

The District has exclusive control over extracurricular activities including, but not limited to, formation, naming, structure, operation, financing, and discontinuance.

Student athletes are also subject to the Athletic Code of Conduct (see **Appendix F**) and any applicable team rules.

For more information, see Policy #5507 at Board Policy.

Student-Initiated Non-Curricular Clubs

Students may voluntarily form clubs that are not directly related to the school curriculum to promote activities unrelated to curriculum. Membership in a student-initiated, non-curricular club must be open to all interested and eligible District students, and the club may not refuse membership to a student based on any protected classification under state or federal law.

For more information about student-initiated non-curricular clubs, including how to form a club, see Policy #5510 of Board Policy.

Transportation To/From Extracurricular Activities

The District may provide transportation to students who participate in school-sponsored events. If District-provided transportation is available, students must ride to and from those events in a school vehicle unless otherwise excused by the activity sponsor.

Extra-Curricular Activities

- Safety, being educationally sound and curriculum based, will be the factors in the determination of all student activities.

- For any new activity, a written proposal must be submitted to the administration, outlining: reason/rationale, timelines, student involvement, costs, and any/all relevant details.
- All activities must have an approved adult supervisor.
- Proper planning should take place to meet all deadlines, to include those activities requiring Board of Education approval.
- Activities should not violate standards accepted by the Michigan Association of Secondary School Principals.
- The Superintendent shall not hear appeals of loss of privileges for students through high school/middle school code of conduct. The Superintendent may hold informal hearings at his/her discretion per parent request. Formal discipline appeal for the high school extracurricular code of conduct violations shall take place by the high school principal. Per high school code of conduct, the appeals committee will remain an option for parents through the appeals process. The board member is to be a nonvoting observer on the appeals committee. The decision of the appeals committee shall be final.

EXTRA-CURRICULAR CODE OF CONDUCT

It is a privilege to participate in EXTRA CURRICULAR activities. Appropriate conduct/behavior should not be the domain of strictly the athlete and should encompass and embrace ALL ACTIVITIES affecting students.

This CODE OF CONDUCT governs all activities, which normally come under the definition of EXTRA CURRICULAR to include, all clubs, groups, and activities that are active or become active:

Student Council, National Honor Society, Robotics, All Officer Positions, Quiz Bowl
Senior Play, Winter Guard, Musical, Steering Committees.

The EXTRA CURRICULAR CODE OF CONDUCT shall be reviewed with each respective club/group/activity by the advisor prior to the beginning of each activity.

ACADEMIC REQUIREMENTS FOR ALL EXTRA-CURRICULAR ACTIVITIES ARE AS FOLLOWS:

1. A student must have passed at least 4 classes, each worth 1 semester credit during the previous semester of enrollment.
2. A student must be passing all classes ENROLLED AT Marysville High School in order to participate. (Students must be enrolled in at least 4 classes, each worth 1 semester credit.)
3. In the event that a student is not passing all classes, a one-week grace period will be given per class, per semester, in order to give the student an opportunity to

improve his/her grade before being removed from the respective activity. If a student still has not acquired passing status after the grace week, they will be ineligible for one week from all extra-curricular activities. All students get a fresh start at the beginning of the semester.

ATHLETIC FEE INFORMATION

Marysville Public Schools provides exceptional academic opportunities for all students. The Board or Education is also committed to providing equal opportunity to compete in interscholastic athletics for both boys and girls.

Annual Athletic Fee:

Middle School **$75.00**

High School **$125.00**

Annual Athletic Fee Assessment Schedule:

Fall Athletes

- High School due no later than date of 1st competition to continue to practice or play in games.

Winter/Spring Athletes

- Winter and spring athletes who have not paid their fee will need to pay by or at our winter or spring parent/player meetings to practice or play the next day.

Please review the following guidelines:

- The fee allows the student athlete to play up to three sports during the year.
- Our goal is to provide our sports program to all students. If a financial hardship makes it impossible to meet this obligation, please contact the following: Middle school parents- MMS Assistant Principal/Athletic Director at 455-6106. High school parents- MHS Athletic Director at 455-6040. This information will be confidential.

- Please make all checks payable to Marysville Public Schools.
- You are welcome to make your payment at this event or at the high school or middle school offices. Your payment will be recorded at the office.
- There will be no refund after the first athletic contest.
- Athletic fee does not guarantee contest playing time.
- Athletes who only play on self-funded teams are exempt from the athletic fee.

HOMECOMING

Homecoming continues to be a great tradition at M.H.S. Memories are made that will last a lifetime. There is no place for misbehavior or disrespect. Those unable to conduct themselves properly will not be allowed to participate in any further Homecoming activities, including float building, parade, pep assembly, attending the football game, halftime activities, or the Homecoming Dance.

All Homecoming activities are school related; therefore, all school rules and regulations apply. Any behavior that jeopardizes the safety of individuals or other students will not be tolerated.

Anyone not accounted for on Homecoming day will be considered as an unexcused absence. All participants in the Homecoming Parade must have completed the proper paperwork.

Drivers of all vehicles in the parade, pre-game, and halftime activities must be at least 18 years of age and have prior administration approval.

MARYSVILLE HIGH SCHOOL DANCE & EXTRA CURRICULAR ACTIVITIES

Dance General Guidelines

- Senior prom will be held at an outside venue (i.e. Alexander's) - the prom ticket/dinner will be a package deal (You must attend the dinner and the prom both).
- Your participation in any Marysville dance gives administration and law enforcement the right to search you, your possessions and/or any vehicles (including limousines).
- Random breathalyzers may be issued at any Marysville High School dances.
- Guests under the age of 21 will be allowed to attend senior prom if all proper paperwork is done ahead of time.
- Any guests attending a Marysville High School dance may be given a breathalyzer before entering.

- Any guests must present a valid school id or driver's license to be admitted into the dance.
- No students will be allowed to enter the prom after the doors have closed.
- Inappropriate behavior determined by Administration will result in student being removed from the event. Parents will be notified and refunds will not be given

Dress Code Guidelines

- All attire must meet Marysville high school dress code – an exception to the dress code allows for strapless gowns to be worn at dances as long as the gown adheres to the school dress code pertaining to length (fingertips).
- Students are not allowed to alter attire in such a way that it violates the dress code once they are in the dance. Tuxedo coats, vests, ties and cummerbunds may be removed, but tuxedo shirts must remain on at all times, or a short sleeve t-shirt that meets school dress code.

SENIOR CLASS FUNDS

It is customary for the graduation class to spend most of the funds they raise on Senior Class related activities. Funds remaining, after all Senior activities and related expenses have been accounted for, may: be used for purchases for the high school (with class officers, chief advisor and principals approval) - or - transferred to the Student Activities account.

IV: DISCIPLINE AND CODE OF CONDUCT

General Discipline

The District may discipline students who engage in misconduct, up to and including suspension or expulsion from school.

The District will comply with applicable laws related to student discipline, including the consideration of specific factors and possible use of restorative practices.

If an administrator determines that an emergency requires the immediate removal of a student from school, the administrator may contact the student's parent or local law enforcement or take other measures to have the student safely removed from school.

Students who are involved in extracurricular activities and engage in misconduct may face consequences related to the activity in addition to the consequences provided in this handbook.

The District reserves the right to refer to an appropriate non-school agency any act or conduct which may constitute a crime. The District will cooperate with those agencies in their investigations as permitted by law.

The District's rules and policies apply to any student who is on school property or school-affiliated transportation, who is in attendance at school or at any school-sponsored activity or function, or whose conduct at any time or place directly interferes with the operation, discipline, or general welfare of the school, regardless of location, date, or time.

STUDENT BEHAVIOR AND DISCIPLINE:

Students at Marysville High School are expected to conduct themselves in a manner that is conducive to learning, respectful of others, respectful of school, as well as personal property. It is the student's responsibility to be aware of all rules and regulations. All students shall comply with the requests of the administrators, teachers, support staff and noon supervisors employed by the Board of Education to operate the school. The time periods before school, lunch and after school are considered "school time" with all school rules, regulations and expectations in effect. In addition, all school rules, regulations, and expectations remain effective at all school related activities to include: TEC, Co-Op, Job Shadowing, and other school-to-work activities. School busses are considered an extension of the school. All students will be afforded all Due Process Rights and Appeal Procedures, including Special Education and 504 accommodations. Any student who continually violates school rules, or who commits serious infractions of the rules, are subject to suspension or expulsion from M.H.S.

Forms of School Discipline & Applicable Due Process

Before and/or After-School Detention

Teachers and administrators may require students to come before school or stay after school to serve a detention when the student violates any of the rules contained in this handbook or violates classroom-specific conduct rules set by individual teachers.

Students who ride the bus home from school will be given a 24-hour notice of detention(s) so that parents may make transportation arrangements for the student the following day.

In-School Suspension

The building administrator may require a student to serve in-school suspension, during which students follow strict rules and must work on assignments the entire time, except for short breaks. Students not completing their In-School Suspension will face further disciplinary action.

Removal for 10 or Fewer School Days

Before a student is suspended for 10 or fewer school days, an administrator will: (1) provide the student verbal notice of the offense the student is alleged to have committed, and (2) provide the student an informal opportunity to respond and explain what happened. Except in emergency circumstances, an administrator will not suspend the student unless, after providing the student notice and an opportunity to explain, the administrator is reasonably certain that the student committed a violation of the Student Code of Conduct and that suspension is the appropriate consequence. The building administrator will consider the 7 factors provided in the Student Code of Conduct before suspending a student.

Removal for More than 10 and Fewer than 60 School Days

Before a student is suspended for more than 10 school days but less than 60 school days, the Superintendent or designee will provide the parent or student with: (1) written notice of the offense the student is suspected to have committed; (2) an explanation of the evidence relied upon by the District in arriving at the conclusion that disciplinary action may be warranted; and (3) an opportunity for a hearing at which the student may present evidence and witnesses to show that the student did not commit the alleged offense or that suspension is not an appropriate consequence.

The Superintendent or designee will provide the parent or student at least 3 calendar days' notice before the hearing. The parent and student may be represented, at their cost, by an attorney or another adult advocate at the hearing.

The Superintendent or designee will not suspend the student unless, following the hearing, he or she is convinced by a preponderance of the evidence that the student committed a violation of the Student Code of Conduct and that suspension is the appropriate consequence. The Superintendent or designee will consider the 7 factors noted in the Student Code of Conduct before suspending a student.

Removal for 60 or More School Days

Before the Board suspends or expels a student, the Superintendent or designee must provide the parent or student with: (1) written notice of the offense the student is suspected to have committed; (2) an explanation of the evidence relied upon by the District in arriving at the conclusion that disciplinary action may be warranted; and (3) an opportunity for a Board hearing at which the student may present evidence and witnesses to show that the student did not commit the suspected offense or that suspension or expulsion is not an appropriate consequence.

The Superintendent or designee will provide the parent or student at least 3 calendar days' notice before the hearing. The parent and student may be represented, at their cost, by an attorney or another adult advocate at the hearing.

The Board will not suspend or expel the student unless, following the hearing, a majority of the Board finds by a preponderance of the evidence that the student committed misconduct that should result in suspension or expulsion under either the Student Code of Conduct or Board Policy and that suspension or expulsion is the appropriate consequence. The Board will consider the 7 factors noted in the Student Code of Conduct before suspending or expelling a student. The Board's decision is final.

Student Code of Conduct

This Student Code of Conduct is meant to be a guide and is subject to the discretion of administration and the Board.

Administration will, as required or permitted by state law, always consider the use of restorative practices as an alternative to, or in addition to suspension or expulsion. Nothing in the following table limits the District's ability to impose more or less severe disciplinary consequences depending on the situation's unique circumstances and the following factors:

1. the student's age;
2. the student's disciplinary history;
3. whether the student has a disability;
4. the seriousness of the behavior;
5. whether the behavior posed a safety risk;
6. whether restorative practices will be used to address the behavior; and
7. whether a lesser intervention would properly address the behavior.

Nothing in this handbook limits the District's authority to discipline a student for conduct that is inappropriate in school, but that is not specifically provided in this table. Depending on the circumstances of a particular situation, separate athletic or extracurricular sanctions may be imposed, in accordance with the applicable handbook or rules.

Prohibited Conduct	Potential Consequence(s)

Illegal Substances or Paraphernalia, including Alcohol: possession, sale, attempted sale, distribution, attempted distribution, use, or attempted use of drugs, alcohol, fake drugs, illegal steroids, illegal inhalants, or look-alike drugs	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral
Tobacco/Nicotine: possession, sale, attempted sale, distribution, attempted distribution, use, or attempted use of any form of tobacco, including vaping devices or supplies.	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral
Disruptive Behavior, Insubordination, or truancy: disrupting the learning environment or school activity or violating a school rule or directive.	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral
Dangerous Weapon Possession: firearm, dagger, dirk, stiletto, knife with a blade over 3 inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles, or similar items.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral
Other Weapons and Look-Alike Weapons Possession: an object that is not a “dangerous weapon,” including but not limited to a pellet or air-soft gun, a knife with a blade of 3 inches or less, items intended to look like a dangerous weapon, or similar items.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral
Use of an Object as a Weapon: any object used to threaten or harm another, regardless of whether injury results.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral
Arson: purposefully, intentionally, or maliciously setting a fire on school property.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral

Physical Assault (Student to Student): causing or attempting to cause physical harm to another through intentional use of force or violence.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral
Physical Assault (Student to Employee, Volunteer, or Contractor): causing or attempting to cause physical harm to another through intentional use of force or violence.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral
Verbal or Written Threat, including Bomb or Similar Threat: statement that constitutes a threat against a student, employee, other person, or school property.	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral
Plagiarism, Cheating, or other Falsification of Schoolwork: submitting work that is not your own, including copying from others' work.	• Restorative Practices • Credit Loss or Grade Reduction • Parent Notification • Suspension or Expulsion
Discrimination, Harassment (including Sexual Harassment), and Bullying: violating Board Policy addressing anti-discrimination, anti-harassment, and anti-bullying.	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral
Criminal Sexual Conduct: commits criminal sexual conduct in a school building or on school grounds; or pleads to, is convicted of, or is adjudicated for criminal sexual conduct against another student enrolled in the same school district; or commits criminal sexual conduct against another student enrolled in the same school district.	• Restorative Practices • Parent Notification • Suspension or Permanent Expulsion • Police Referral
Fighting, Inciting Violence, Filming a Fight or Assault, Distributing or Publishing a Fight or Assault Video	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral

Sexting: distribution or publication of lewd, pornographic, or sexually suggestive videos or photographs of students or staff.	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral
Misuse of District Technology: violating the District's acceptable use policies and agreement.	• Restorative Practices • Parent Notification • Suspension or Expulsion • Police Referral

Offenses for which a recommendation of expulsion may occur:

1. Repeated major offenses.
2. Sale or attempted sale of drugs or alcohol to students on or near school property.
3. Possession of any firearms, explosives or weapons.
4. Arson as outlined in Board Policy 8300.
5. Assault as outlined in Board Policy 8300 and 8320.
6. Behavior or actions which endanger the safety of others.
7. Terrorist threats/acts as outlined in Board Policy 8255.

BOARD POLICY #5206 – DISCIPLINARY APPEAL for SUSPENSIONS AND EXPULSIONS:

All Student disciplinary appeals will be handled at the lowest possible level:

○

10 days or less

- Assistant Principal or principal sends written notification of violation(s), consequences, and appeal procedure.
- If parent chooses to appeal, they must contact Principal within three school days after notification.
- Principal will schedule a meeting with parent within ten school days (student may be present).

11-59 days:

- Assistant Principal or Principals information parent and sends a written notification and recommendation for long term suspension to the superintendent.
- The Superintendent reviews the evidence and communicates recommendation and due process rights to the parent in accordance with Board Policy 5206A.
    - Parent may request a hearing
    - Discipline is determined
    - Parent may appeal the decision to the Board of Education.

60 or more days (Expulsion):

- Assistant Principal or Principal informs parent & sends written notification of violation and recommendation to the Superintendent.
- Superintendent reviews and notifies the parent of the recommendation, offering a hearing with the Board of Education in accordance with Board Policy 5206 A.

The Board of Education makes the final determination.

SENIOR ACTIVITIES

It is a privilege, not a right to participate in Senior Activities. Sincere time and effort is dedicated to have the Senior Prom, , Senior Fest, Baccalaureate, Honors Convocation and Commencement meaningful and successful. All activities and programs will be only as special as the worst behaved individual. All school rules are in effect during all activities. A “PARTICIPATION AGREEMENT” must be signed by each graduating senior and their parent/guardian in order to take part in Senior Activities.

DRESS CODE

Student appearance and dress is a factor in the establishment of an educational atmosphere. Clothing and appearance should be appropriate for school. While fashion changes, the reason for being in school does not. Students are in school to learn. Any fashion that disrupts the educational process or presents a safety risk will not be permitted. Personal expression is permitted with these general guidelines. Forms of student dress are acceptable as long as they are neat, clean and not considered distracting to the educational process.

Dress and grooming must not be hazardous to any educational activity, nor may it be damaging to property, sexually offensive or violate reasonable standards of safety, health, hygiene, or decency. School authorities reserve the right to prohibit and regulate any items of clothing or personal possessions which are, or could be, unsafe, unhealthy, or disruptive to the regular routine of school.

Building Policy

Standards of dress, which clearly deal with the health and safety of students, will be upheld. Clothing should be neat and clean. Shoes (footwear) must be worn at all times. The following instances are viewed as distracting from a positive and secure school climate and will not be permitted:

- Clothing or jewelry with reference to alcohol, drugs and/or tobacco.
- Designs/pictures/symbols or language that are sexually suggestive or vulgar/profane.
- Designs/pictures/symbols or language on clothing that defames or harasses any person or group of people, promotes deviant/violent/indecent behavior.
- Gang and gang related symbols, colors, clothing, and emblems.
- Head wear including hats of any kind, and hoods on sweatshirts or jackets pulled up over the head.

Students must wear clothing, including both a shirt with pants or skirt/shorts and shoes of some kind. Shirts and dresses must have fabric in the front and on the sides. Clothing should cover undergarments. Fabric covering all private parts must not be see-through and shirts should cover the entire torso.

Students may be required to change clothing before returning to class. Disciplinary action may be taken for any failure/refusal to comply with these guidelines.

Relative to those individuals and/or groups representing the High School with their involvement on athletic teams, musical groups, etc., the school reserves the right to establish more definite dress expectations.

SAFETY

In addition to those safety guidelines established in respective science lab and physical education environments, all students and visitors are expected to:

- Obey all warning and danger signs
- Wear eye protective devices while science labs are in operation
- Refrain from all fighting, wrestling, horseplay, etc.
- Refrain from throwing objects
- Refrain from rollerblading in the building
- Report all injuries, no matter how slight
- Respect all funeral processions - waiting for all vehicles to pass

DRIVING REGULATIONS

Registration fee as determined by Board of Education. Registration will be on a first come, first serve basis to all eligible drivers for available parking spaces. All student

drivers are expected to know and comply with the following rules regarding driving and parking of vehicles:

1. All vehicles must be registered each year in Student Services.
2. All student vehicles must be parked in the designated student parking areas on school grounds. Cars are to be parked in a proper manner.
3. Students are not permitted to be in parking areas during the school day except to go to lunch or for those students whose class schedule dictates otherwise.
4. Student drivers and their passengers are to leave their vehicle once it is parked. Students are not to eat or loiter in their automobiles.
5. All state/school laws governing the use and registration of motor vehicles apply on school grounds.
6. We strongly recommend that all vehicles be locked during the school day and all valuables be kept at home. The school assumes no responsibility for theft, breakage or damage to any vehicle while on school property.
7. The School Administration reserves the right to search any car on school property.
8. Parents/guardians of students released during school hours will assume all responsibility for actions taken by their son/daughter while off school property.
9. Driving to TEC/SC4 or other work experience during school hours is prohibited unless permission has been granted by the administration.
10. The parking lot speed is 5 M.P.H.
11. Parking permits should be hung from the rear-view mirror (registration number forward).
12. Students need to park in student lot, parking spaces will not be assigned.

Students who violate these policies and/or posted driving regulations will be subject to disciplinary actions that may include loss of driving privileges, detention, and/or suspension from school. Any fees associated with parking permits will be forfeited. Additionally, cars may be towed away at the owner's expense and law enforcement authorities notified.

OPTIONAL: SECTION V: BUILDING-SPECIFIC RULES AND PROCEDURES

COUNSELING AND GUIDANCE

A counselor is available for each student. Students are encouraged to talk to their counselor about their educational, vocational, or personal concerns. Information on financial assistance to colleges and universities is also available from the counselors.

Students will not be excused from classes to go to the Counseling Office unless they have a pass. Counselors are assigned by grade level. The counselor's names are on student schedules. Services and information available in the Counseling Office include:

- Scheduling/Planning
- College information
- Scholarship information
- Financial Aid info.
- Crisis intervention
- St. Clair TEC information
- Military information
- Schedule adjustments, College testing: PSAT, SAT,
- Dual Enrollment
- Achievement tests: PSAT, SAT

IMMUNIZATIONS

In accordance with Michigan law, the Marysville School District requires immunization records for all students. New students, upon enrolling, must verify up-to-date immunizations. A student's failure to comply with the State Law will result in the recommendation of the student being excluded from attending school, until compliance is met.

RESIDENCY/ENROLLMENT

A student must be living with a parent or guardian within the border of the Marysville School system in order to attend our schools. Proof of residency is required as per State guidelines.

Immediate contact with the assistant high school principal must be made if a student changes his/her address either within our district or outside the district.

If a student moves outside our district and fails to contact the assistant high school principal prior to the move or immediately after such a move the student, upon being discovered as a nonresident, may be removed immediately, from enrollment in the high school.

SCHOOL OF CHOICE

The Marysville School District participates in the School of Choice Program. Please contact the High School Office at 364-7161 or the St. Clair RESA at 364-8990.

FOREIGN EXCHANGE PROGRAM

M.H.S. welcomes foreign exchange students, with the understanding, those students will abide by all rules, regulations and expectations as all other students.

The District approves M.H.S. students to participate in recognized and accredited exchange programs. Those individuals interested in becoming involved in studying abroad must: 1.) submit a written request, with parental permission 2.) meet with his/her counselor to discuss and develop a plan relative to graduation requirements, courses, credit transfers, timelines, etc. 3.) meet with the principal, along with a parent and counselor, to determine if the placement is in the best interest of the student.

FIELD TRIPS

Any field trips taken inside or outside the borders of the school system can be arranged with the financial involvement of each student participating. In this case, each student attending the field trip experience will be assessed a dollar figure on the basis of the total cost of the trip divided by the number of students attending. Mr. Hurley, Transportation Director, will determine the cost of the trip based on contracted stipulations.

All school rules and expectations remain in effect on all field trips.

VIKING YEARBOOK AND COMPOSITE PICTURE

The school administration reserves the right to establish specifications for pictures and who we will do business with for the creation of the composite. Seniors will be responsible for pictures that will be placed on the composite. The High School office will be the designated place for seniors to take their pictures for the composite.

All seniors who wish to be on the composite (and the more seniors on the composite the better it is) must bring a copy of their senior picture, as specified below, to the office. There will not be a charge to be on the composite. There will be a $15 charge if you want an 8.5 x 11 color copy of the composite. Payment must be made at the time you bring your picture in for the composite.

All pictures for the yearbook must be turned in to the yearbook advisor or her designated yearbook staff member. It is the responsibility of all seniors to get their pictures to the proper place for processing. DEADLINES MUST BE MET!

The following guidelines will be used for pictures:

YEARBOOK PICTURE

Size	2x2
Color	Color
Finish	Glossy
Pose	Any vertical shot
Background	No visible names of company signatures
Deadline	October 17th

COMPOSITE

Head size	2 1/8" x 3 1/8"
	1 3/8 head to bottom of chin
Color	Color
Oval	1 3/8" x 2"
Pose	Head and shoulders only, no props
Background	Medium/dark blue background

No visible names of company signatures
Must be approved by administration

CAFETERIA AND LUNCH PERIODS

The lunch period is divided into two sessions. Classes will be in session during this time so it is important that students be considerate of others. The MHS Cafeteria does not allow charging of lunches.

Students can help keep the cafeteria a pleasant place to eat by depositing all utensils and waste in the proper areas before leaving and keeping tables and floors clean of litter. All food must be eaten in the cafeteria, commons areas or outside. The lunch periods are part of the school day; therefore, all school rules and expectations are in effect.

REGULATIONS FOR LUNCH PERIODS

- Students are not allowed to go to their lockers without permission.
- There is no loitering in the gym, lobby or halls. Students must go to the cafeteria, commons area or outdoors during lunch period.
- At no time are students allowed in the gym during Lunch unless authorized.
- Students have the privilege of "open lunch" which means they may leave campus for lunch if time and transportation permits. Students who choose to leave campus for lunch are responsible for returning to class promptly.
- Students must not loiter in the parking lot.
- Places totally off-limits during lunch hours:

- 2nd floor
- Classroom wing
- Students must not loiter in or around the businesses across the street.

TORNADO PLAN

If the time arises when a tornado threatens student safety, students are expected to give their undivided attention.

As quickly as school administrators become aware of a tornado watch (the potential for a tornado exists) they monitor the situation closely. If a watch is in effect, as school lets out, students will be allowed to leave at 2:50 p.m. and buses will run as scheduled.

If the area is under a tornado warning situation, regardless of the time of day, no student will be allowed to leave and buses will not run. If this occurs at the end of a day, students will be expected to remain in the building until the warning has expired. There can be no student movement from the building during a tornado warning (this is the law).

In the event the area is under a tornado warning, it means that a tornado has been sighted and we may be in its path. All persons in the high school building shall report, in an orderly fashion as prescribed over the public address system, to the lower level and remain there until the warning has passed.

Parents wishing to take their students from the building may do so by contacting, in person (not via the telephone), the administrator in charge of the high school during the warning.

Due to the highly destructive and deadly nature of tornadoes it becomes necessary to expect the utmost cooperation from all present in the building during such events.

SCHOOL CLOSING

School closing or delay - When weather conditions result in school being delayed or closed the information will be communicated by the District through school messenger, District webpage, Facebook, Twitter, as well as local television and radio networking.

Whenever school is closed, extra-curricular activities for that date shall be postponed or carried on at the discretion of the administration.

INSTRUMENTS

Instruments that are property of the Marysville School System are assigned by the band director to members of our High School Band. A completed Instrumental Loan Agreement must be completed before an instrument is issued. As per the agreement.

1. A fully-functioning instrument will be loaned to the student upon the payment of a $20 user fee. This instrument will be sanitized and in workable condition prior to being issued.
2. Each student will keep the instrument clean, polished and free from dents, cracks, and/or scratches.
3. I (the user) will pay all repair costs while the instrument is on loan.
4. Upon completion of the school year, I (the user) will return the instrument promptly to the director in the same working order that it was received.
5. I (the user) will not loan the school-owned instrument to anyone and will not allow anyone to handle the instrument.
6. I (the user) understand that the school authorities and/or the director of bands can request that the equipment be returned any time during the school year if the loan agreement is not being adhered too.
7. If the instrument is not returned at the completion of the school year, I (the user) understand that all replacement costs incurred will become the student's sole responsibility.

TELEPHONE CALLS

Students will not be allowed to use the telephone during class time except for an emergency. Students may only receive emergency calls as determined by the high school staff. The phones in the school offices are not to be used for calls without permission.

SNOW DAY/FINAL EXAM POLICY

If school is canceled on a day of a final exam(s), the first day of school, following the cancellation, students will take the final exam(s) that were originally scheduled on their first snow day.

LOCKS AND LOCKERS

Lockers in the school or on school property belong to the school. At no time do they become property of the student. Students should not expect privacy in these areas because the school district retains the right to search them at the discretion of the school

administration, and to seize any illegal, unauthorized, or contraband materials discovered in the search.

Periodic searches of these areas may be conducted by school officials, with or without the assistance of law enforcement officers, at any time, with or without notice to the students. No consent or search warrant is required for inspection of these areas. For the purposes of this policy “search” includes, but is not limited to visual inspection, physical inventory of contents, sniff by contraband detecting dog or other animal or by electronic device, photography of all sorts, electro-magnetic photography of all sorts, and inspection by electro-magnetic sensors of all sorts.

Every reasonable attempt shall be made to afford the student the right to be present during the search. However, when safety concerns are the issue, the school reserves the right to make a search without the student being present or with a police officer if the student is present.

A student’s failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action. A student’s person and/or personal effects (e.g. purse, book bag, athletic bag) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. If a properly conducted search yields illegal or contraband materials, such finds shall be turned over to proper legal authorities for ultimate disposition.

Each student is responsible for and is expected to occupy the locker to which he or she is assigned. Locks can be obtained from Student Services. Gym locks and lockers may be obtained through the Athletic Office. A $5.00 charge is collected for any lock not returned. It is also recommended that the students leave large sums of money and expensive personal property at home.

Each student has been assigned one locker.

No tape of any kind is to be put on the lockers. No Locker Signs will be allowed without request for approval to the principal and permission granted in writing.

Damage resulting from too many articles in the locker or abuse to that locker, is the responsibility of the student assigned. Payment for damage will be expected before credits for the year are granted.

LUGGAGE CHECK

The safety, well-being and enjoyment of students, as they relate to all trips, are the focus of this policy/procedure. When students participate in school related activities and luggage is required, the luggage may be subject to be searched/checked. As per below:

A student's person and/or personal effects (e.g. purse, book bag, athletic bag, luggage) may be searched/checked whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized.

In addition, the administration and/or respective teacher, advisor, or coach may determine if and when any search would take place. Factors of consideration, which may be included with regard to, planned checks:

- Length of trip (days)
- Length of trip (miles)
- Number of students attending
- Number of chaperones
- Detail of accommodations (student/chaperone room locations)
- Prior knowledge of potential problems

Guidelines for all searches/checks:

- Searches/checks to be overseen by the respective teacher, advisor, or coach
- Females luggage will be checked by female adults
- Males luggage will be checked by male adults
- The student is present
- The student will open his/her own luggage
- The student will maneuver his/her own belongings
- Planned searches be fully communicated to students and parents
- A timeline for the completion of the search be established

If, for any reason, luggage is found to contain articles/items that are illegal by rules as outlined in the Student Handbook, Marysville School District Policies, or by the law, the student will not be allowed to take the trip and will be referred to the school administration.

CLUBS AND ORGANIZATIONS

It's a privilege to participate in extra curricular activities. Appropriate conduct/behavior should not be the domain of strictly the athlete and should encompass and embrace all activities affecting students.

LIBRARY

The use of the library is under the direction of the Media Specialist. Books, newspapers, current magazines, pictures, pamphlets, records, Internet access, are all available for student use.

Articles may be checked out, but must be returned before the $10.00 book deposit will be returned at the end of the school year. While in the library, all students should respect the rights of others to study or read in a quiet atmosphere.

MILITARY RECRUITERS/HIGHER EDUCATION INSTITUTIONS

Upon requests from military recruiters and/or higher education institutions, schools must provide junior and senior names, addresses, and telephone numbers as per federal law, unless parent objects to such release. Please contact Marysville High School at 810-364-7161 if you would like to have your son/daughter's name and information taken off the list.

RIGHT TO REVIEW RECORDS

Students and parents/guardians have the right to review and examine official records held by the school concerning that student. A one (1) day notice may be required for such an examination.

FERPA Notice: Your Rights and Your Child's Records

1. The Family Educational Rights and Privacy Act (FERPA) afford to parents/guardians of students, and to students themselves who are over 18 years of age certain rights with respect to the student's education records maintained by the Marysville School District. These rights are outlined below:
2. The right to review and inspect the student's education records within 45 days of the day the district receives a written request for access. Parents or eligible students should submit to the school principal a written request that identified the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
3. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the district to amend a record they believe is inaccurate or misleading. They should write the Superintendent of Schools clearly identifying the part of the record they want changed and specify why it is inaccurate or misleading.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their rights to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

4. The right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent, One exception, which permits disclosure without consent is to school officials with legitimate educational interests, A school official includes a person employed by the district as an administrator, supervisor, instructor, counselor, support staff member (including health or medical staff and law enforcement personnel)a person serving on the district's school board, a person or company with whom the district has contracted to perform a special task such as an attorney, auditor, medical consultant, or therapist, or a parent, student or other person serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her responsibilities for the district. Upon request, the district also discloses education records without consent to officials of a school district in which a student seeks or intends to enroll. If you do not want the school district to disclose directory information without your prior written consent you must notify the district prior to September 15t, The district has designated the following as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Photograph
- Degrees, honors and awards received
- Date and place of birth
- Dates of attendance
- Grade level
- Program of study

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirement of FERPA. The name and address of the office that administers FERPA is the Family Policy Compliance Officer, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 2002-4605.

Student Privacy Notice and Consent/Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 USC § 1232h, requires the Marysville Public Schools District to obtain consent or allow you to opt your child out of participating in certain school activities, including a student survey, analysis, or evaluation in an applicable program that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as lawyers, physicians, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parent/guardian; or
8. Income, other than as required by law to determine program eligibility or financial assistance.

This opt-out right also applies to the collection, disclosure, or use of student information for marketing purposes ("marketing surveys") and to certain physical exams and screenings.

At this time, there are no activities requiring parent/guardian notice and consent or opt-out for the upcoming school year scheduled. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 or older or an emancipated minor under Michigan Law). If any activities are scheduled you will be notified and have the opportunity to opt your son/daughter out of participating.

FIRE ALARMS

When the fire alarm sounds, everyone should exit the building immediately.

Students should not risk lives by assuming the alarm is false or only a practice. Accidents do happen. If by chance an alarm is accidentally set off, go to the office immediately and convey the information so that the alarm can be stopped and people returned to the building. Pulling an alarm, unnecessarily, is dangerous and will result in punishment to those involved. A police report will be filed and prosecution considered.

AMBULANCE SERVICE

Fees charged are for services rendered and all patients receiving emergency medical care and transportation are billed for these services. The term “all” refers to any patient, either inside or outside the City of Marysville.

Every effort will be made to contact parents prior to emergency transportation. However, the safety of the child will remain the top priority resulting in the use of the city’s emergency units in any case where the health and welfare of a child is in peril.

SCHOOL BUS

Student conduct on school buses will be in conformity with the rules and regulations established by the Marysville Public Schools and the bus contractor. Bus drivers have the delegated authority to control students on buses. To ride home on another bus, a phone call or written permission is required and the student will need to acquire a bus pass from Student Services.

Students riding on buses to school sponsored activities must return by the same bus. The privilege of riding a bus may be revoked for misconduct or refusal to comply with established rules and regulations. The school bus will be considered an extension of the school for disciplinary purposes.

BUS PICK UP/DROP OFF

The bus loop is for the bus pick up/drop off of students. All other vehicles are prohibited from the bus loop from 7:00 a.m. – 3:30 p.m.

FINANCIAL TRANSACTIONS

Before school, during their lunch hours, and after school are times that students can complete financial transactions.

If you have a debt to pay, a ticket to buy, money to turn in for a project, etc. you should do this at the above stated times.

WORK PERMITS

Working papers are necessary for all students under the age of 18. The Work Permit and Age Certificate will be issued to any minor 15-17 years of age. These papers are available in the main office.

VISITORS

All visitors must report to the office. Students wishing to escort visitors through the school must request permission to do so (24 hours in advance) through Student Services, prior to the visit. Permission will be granted, in writing, on an individual basis.

ELEVATOR USE

The elevator is for use by students with physical disabilities, moving equipment and emergency use. Keys are available in Student Services on a need basis. Students obtaining a key will be responsible for the key. A fee will be charged if the key is not returned.

AS A STUDENT AT MARYSVILLE HIGH SCHOOL, IT IS IMPORTANT THAT YOU BECOME FAMILIAR WITH ALL OF THE PROCEDURES AND EXPECTATIONS AS OUTLINED IN THE STUDENT HANDBOOK.

APPENDIX A: TITLE IX SEXUAL HARASSMENT

8018 - Discriminatory Harassment of Students

Discriminatory harassment of students by School District elected officials, employees, vendors, contractors or others doing business with the School District, students, parent(s)/guardian(s), invitees, volunteers or guests will not be tolerated. Similarly, student-on-student discriminatory harassment is prohibited, equally, and will not be tolerated.

Discriminatory harassment includes unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct relating to an individuals´ sex, race, color, national origin, age, religion, height, weight, marital status or handicap/disability when: Submission to such conduct or communication is made either an explicit or implicit condition of utilizing or benefiting from the services, activities, or programs of the School District, Submission to, or rejection of, the conduct or communication is used as the basis for a decision to exclude, expel or limit the harassed student in the terms, conditions or privileges of the School District, or The harassment substantially interferes with the student´s education, creates an intimidating, hostile, or offensive environment, or otherwise adversely affects the student's educational opportunities.

Any student who believes that he or she has suffered harassment shall immediately report the incident(s) to his/her school Principal, or an Assistant

Principal, or to the following person:
Dr. Shawn K. Wightman, Superintendent
Marysville Public Schools
495 E. Huron Boulevard
Marysville, MI 48040-1566
Phone: 810-364-7731

Should the complaint be against the Superintendent, the incident shall be reported to:

Vice-President of the Board of Education
Marysville Public Schools
495 E. Huron Boulevard
Marysville, MI 48040-1566
Phone: 810-364-7731

A student reporting an incident(s) of discriminatory harassment will not suffer any form of reprisal.

In determining whether the alleged conduct constitutes discrimination or harassment, the totality of the circumstances, the nature of the harassment and the context in which the alleged incident(s) occurred will be investigated. The building Civil Rights Coordinator, or his/her designee, has the responsibility of investigating complaints of

discriminatory harassment of students. In cases where the alleged harassment involves a member of the Board of Education, the School District will appoint outside legal counsel to investigate the complaint. The results of an investigation and any action taken thereon will be communicated to the complaining person.

The School District considers discriminatory harassment based on religion, race, color, national origin, age, sex, height, weight, marital status, handicap, disability or sexual orientation to be a major offense, which will result in disciplinary action of the offender. Disciplinary action against a School District employee may include termination of employment. Disciplinary action against a student may include expulsion. Disciplinary action against a Board of Education member may range from Board of Education public censure to removal of the Board Member from an officer position he/she may hold.

Sexual harassment, may include, but is not limited to, the following:

- Verbal harassment or abuse,
- Pressure for sexual activity,
- Repeated remarks with sexual or demeaning implications,
- Unwelcome touching,
- Sexual jokes, posters, cartoons, etc., and/or
- Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades, safety, job, or performance of public duties.

In addition, any form of retaliation against the complainant or witness is in itself a form of sexual harassment.

Upon completion of, or at any point in, the grievance process, complainants have the right to file a complaint with the Office for Civil Rights, US Department of Education, Washington, D.C. 20201. The complainant should first be directed to the following address:

Office for Civil Rights
600 Superior Avenue, Suite 750
Cleveland, OH 44114
(216) 522-4970 phone
(216) 522-2573 fax

APPENDIX B: ANTI-BULLYING

It is the policy of the District to provide a safe and nurturing educational environment for all of its students.

This policy protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior.

Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.

Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior.

Bullying shall also include, by definition, cyberbullying which is defined as any electronic communication that is intended to or that a reasonable person is likely to harm one or more pupils either directly or indirectly by doing any of the following:

> (i) substantially interfering with the educational opportunities benefits or programs of one or more pupils;
>
> (ii) adversely affecting the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm by causing substantial emotional distress;
>
> (iii) having an actual and substantial detrimental effect on a pupil's physical or mental health;
>
> (iv) causing substantial disruption in or substantial interference with the orderly operation of the school.

This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

<u>Notification</u>

Notice of this policy will be annually circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and

Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.

Parents/Guardians of the alleged victim(s), as well as of the alleged aggressor(s), shall be promptly notified of any complaint or investigation as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of the time and form of notice or attempts at notice shall be kept in the investigation file.

To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. Further, the appropriate authorities may be notified, depending on the nature of the complaint and/or the results of the investigation.

Implementation

The Superintendent is responsible to implement this policy, and may develop further guidelines, not inconsistent with this policy.

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program.

Procedure

Any student who believes he/she has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to the Principal or Assistant Principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building Principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports shall be made to those identified above. Reports may be made anonymously, but formal disciplinary action may not be taken solely on the basis of an anonymous report.

To the greatest extent possible, complaints by students, their parents or others acting on their behalf will be kept confidential. The following procedures will be followed to maintain confidentiality:

> (i) all verbal communications regarding a complaint will occur in a confidential setting outside of the ability of others to overhear the conversation and only those that are necessary to be involved will be part of any meeting where complaints are discussed or reviewed;

(ii) meetings held with a pupil who has made a complaint under this policy shall be kept out of view of other students;

(iii) all records concerning complaints will be kept in the principal's office in his or her desk in a secure location such that the information cannot be accessed by others;

(iv) information regarding complaints will be shared with others only on a need to know basis. This means only individuals involved in investigating complaints or taking corrective action will be aware of the information;

(v) to the extent possible, unless permission is given by the complainant, the identity of the complainant will be kept confidential.

The Principal shall promptly investigate and document all complaints about bullying, aggressive or other behavior that may violate this policy. The investigation must be completed as promptly as the circumstances permit after a report or complaint is made.

If the investigation finds an instance of bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents/guardians, guests, volunteers and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement or other appropriate officials.

The individual responsible for conducting the investigation shall document all reported incidents and report all verified incidents of bullying, aggressive or other prohibited behavior, as well as any remedial action taken, including disciplinary actions and referrals, to the Superintendent. The Superintendent shall submit a compiled report to the Board on an annual basis.

Non-Retaliation/False Reports

Retaliation or false allegations against any person who reports, is thought to have reported, files a complaint, participates in an investigation or inquiry concerning allegations of bullying or aggressive behavior (as a witness or otherwise), or is the target of the bullying or aggressive behavior being investigated, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint of bullying is substantiated.

Suspected retaliation should be reported in the same manner as bullying/aggressive behavior. Making intentionally false reports about bullying/aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

Definitions

The following definitions are provided for guidance only. If a student or other individual believes there has been bullying, hazing, harassment or other aggressive behavior, regardless of whether it fits a particular definition, he/she should report it immediately and allow the administration to determine the appropriate course of action.

“Aggressive behavior” is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. Such behavior includes, for example, bullying, hazing, stalking, intimidation, menacing, coercion, name-calling, taunting, making threats, and hitting/pushing/shoving.

“At School” is defined as in a classroom, elsewhere on school premises, on a school bus or other school related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises. It also includes conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if either owned by or under the control of the District.

“Bullying” is defined as any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts, i.e. internet, telephone or cell phone, personal digital assistant (PDA), or wireless handheld device) that, without regard to its subject matter or motivating animus, is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

1. Substantially interfering with educational opportunities, benefits, or programs of one (1) or more students;

2. Adversely affecting the ability of a student to participate in or benefit from the school District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;

3. Having an actual and substantial detrimental effect on a student's physical or mental health; and/or

4. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Bullying can be physical, verbal, psychological, or a combination of all three. Some examples of bullying are:

1. Physical - hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.

2. Verbal - taunting, malicious teasing, insulting, name calling, making threats.

3. Psychological - spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation. This may occur in

a number of different ways, including but not limited to notes, emails, social media postings, and graffiti.

“Cyberbullying” is defined as any electronic communication that is intended to or that a reasonable person is likely to harm one or more pupils either directly or indirectly by doing any of the following:

(i) substantially interfering with the educational opportunities benefits or programs of one or more pupils;

(ii) adversely affecting the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm by causing substantial emotional distress;

(iii) having an actual and substantial detrimental effect on a pupil's physical or mental health;

(iv) causing substantial disruption in or substantial interference with the orderly operation of the school.

“Harassment” includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature, often on the basis of age, race, religion, color, national origin, marital status or disability, but may also include sexual orientation, physical characteristics (e.g., height, weight, complexion), cultural background, socioeconomic status, or geographic location (e.g., from rival school, different state, rural area, city, etc.).

“Intimidation/Menacing” includes, but is not limited to, any threat or act intended to: place a person in fear of physical injury or offensive physical contact; to substantially damage or interfere with a person's property; or to intentionally interfere with or block a person's movement without good reason.

“Staff” includes all school employees and Board members.

“Third parties” include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

MARYSVILLE PUBLIC SCHOOLS DISTRICT
BULLYING/AGGRESSIVE BEHAVIOR/RETALIATION INCIDENT REPORTING FORM

1. Name of Reporter/Person Filing the Report: _____
(Note: Reports may be made anonymously, but no disciplinary action will be taken against an alleged aggressor solely on the basis of an anonymous report.)

2. Check whether you are the: ____Target of the behavior ____ Reporter (not the target)

3. Check whether you are a: ____Student ____Staff Member(specify role) _____

____ Parent ____ Administrator ____Other (specify) _____

Your Contact Information/telephone number: _____

4. If student, state your school: _____ Grade: _____

5. If staff member, state your school or work site: _____

6. Information about the Incident:
Name of Target (of behavior): _____
Name of Aggressor (Person who engaged in the behavior): _____
Date(s) of Incident(s): _____
Time When Incident(s) Occurred: _____
Location of Incident(s) (Be as specific as possible): _____

7. Witnesses (List people who saw the incident or have information about it):
Name: _____ ___Student ___ Staff ___ Other _____

Name: _____ ___Student ___ Staff ___ Other _____

Name: _____ ___Student ___ Staff ___ Other _____

8. Describe the details of the incident (including names of people involved, what occurred, and what each person did and said, including specific words used). Please use additional space on back if necessary.

FOR ADMINSTRATIVE USE ONLY

9. Signature of Person Filing this Report: _____ Date: _____
(Note: Reports may be filed anonymously)

10. Form given to: _____ Position: _____ Date: _____

Signature: _____ Date Received: _____

5/2012

II. INVESTIGATION

1. Investigator(s): _____ Position(s): _____

2. Interviews:
   __ Interviewed Aggressor Name: _____ Date: _____
   __ Interviewed Target Name: _____ Date: _____
   __ Interviewed Witnesses Name: _____ Date: _____
   Name: _____ Date: _____

3. Any prior documented Incidents by the Aggressor? ___ Yes ___ No

   If yes, have incidents involved target or target group previously? ___ Yes ___ No
   Any previous incidents with findings of BULLYING, RETALIATION? ___ Yes ___ No

Summary of Investigation:

(Please use additional paper and attach to this document as needed.)

III. CONCLUSIONS FROM THE INVESTIGATION

1. Finding of Bullying or Retaliation: ____ Yes ____ No

   __ Bullying __ Incident documented as _____
   __ Retaliation __ Discipline referral only _____

2. Contacts:
   __ Target's parents/guardian Date: _____ __ Aggressor's parent/guardian Date: _____
   __ District Administrative Services Date: _____ __ Law Enforcement (if applicable) Date: _____

3. Action Taken:
   __ Loss of Privileges __ Detention __ Mental Health referral __ Suspension
   __ Community Service __ Education __ Other: _____

4. Describe Safety Planning: _____

   Follow-up with Target: scheduled for _____ Initial and date when completed: _____
   Follow-up with Aggressor: scheduled for _____ Initial and date when completed: _____

Report forwarded to Principal: Date _____
(If principal was not the investigator)
Report forwarded to Superintendent: Date _____

Signature and Title: _____ Date: _____

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APPENDIX C: PROTECTION OF PUPIL RIGHTS

Protection of Pupil Rights (PPRA) (Board Policy #5308)

The Protection of Pupil Rights Amendment (PPRA) gives parents and students who are 18 years old or emancipated minors ("eligible students") certain rights regarding:

1. The school district's conduct of student surveys, analysis, or evaluation that concerns one or more of the following areas: political affiliations or beliefs of the student or student's parent; mental or psychological problems of the student or student's family; sexual behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of others with whom respondents have close family relationships; legally recognized privileged relationships, such as with lawyers, doctors or ministers; religious practices, affiliations, or beliefs of the student or parents; or income, other than as required by law to determine program eligibility.

2. The collection and use of students' personal information for marketing purposes, sales or other distribution; and certain rights regarding any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision or scoliosis screenings, or any physical exam or screening permitted or required under State law.

Rights include:

1. The right to consent before a student is required to submit to a survey in whole or in part that concerns the above list;
2. The right to receive notice and an opportunity to opt the student out; and
3. The right to inspect, upon request and before administration or use, the protected information surveys of students, instruments used to collect the personal information from students, and the instruction material used as part of the educational curriculum.

Questions or concerns regarding the above PPRA may be addressed to the building Principal.

APPENDIX D: ACCEPTABLE USE AGREEMENT

Marysville Public Schools
Agreement for Acceptable Use of
Technology Resources Students Grades
6 through 12

_____ _____
Building/Program Name *Student Name*

This Agreement is entered into on: _____

This Agreement is between _____ ("Student" or "User") and the Marysville Public Schools ("District").

The purpose of this Agreement is to grant access to and define acceptable use of the District's technology resources ("Technology Resources"). Technology Resources are any type of instrument, device, machine, equipment, technology, or software that is capable of transmitting, acquiring, or intercepting, any telephone, electronic, data, internet, audio, video, or radio transmissions, signals, telecommunications, or services, and include without limitation (1) internal and external network infrastructure, (2) Internet and network access, (3) computers, (4) servers, (5) storage devices, (6) peripherals, (7) software, and (8) messaging or communication systems.

In exchange for the use of the District's Technology Resources either at school or away from school, you understand and agree to the following:

A. Your use of the District's Technology Resources is a privilege that may be revoked by the District at any time and for any reason.

B. You have no expectation of privacy when using the District's Technology Resources. The District reserves the right to monitor and inspect all use of its Technology Resources, including, without limitation, personal e-mail and voice-mail communications, computer files, data bases, web logs, audit trails, or any other electronic transmissions accessed, distributed, or used through the Technology Resources. The District also reserves the right to remove any material from the Technology Resources that the District, at its sole discretion, chooses to, including, without limitation, any information that the District determines to be unlawful, obscene, pornographic, harassing, intimidating, disruptive, or that otherwise violates this Agreement.

C. The Technology Resources do not provide you a "public forum." You may not use the Technology Resources for commercial purposes or to support or oppose political positions or candidates unless expressly authorized in advance by a teacher or

administrator as part of a class project or activity. You may, however, use the Technology Resources to contact or communicate with public officials.

D. The District's Technology Resources are intended for use only by registered users. You are responsible for your account/password and any access to the Technology Resources made using your account/password. Any damage or liability arising from the use of your account/password is your responsibility. Use of your account by someone other than you is prohibited and may be grounds for suspension from the Technology Resources and other disciplinary consequences for both you and the person(s) using your account/password.

E. You may not use the Technology Resources to engage in bullying, which is defined as:

   Any written, verbal, or physical act, or any electronic communication, that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly by doing any of the following:

   a. Substantially interfering with educational opportunities, benefits, or programs of one or more pupils;

   b. Adversely affecting the ability of a pupil to participate in or benefit from the educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing substantial emotional distress;

   c. Having an actual and substantial detrimental effect on a pupil's physical or mental health; or

   d. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Use of other communication/messaging devices (including devices not owned by the District) to engage in bullying may be grounds for discipline under the District's Student Behavior Code and Board Policy 8260.

F. If you misuse the Technology Resources, your access to the Technology Resources may be suspended and you may be subject to other disciplinary action, up to and including expulsion. Misuse includes, but is not limited to:

   1. Accessing or attempting to access material that is "harmful to minors." Material that is "harmful to minors" includes any picture, image, graphic image file, or other visual depiction that (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or

perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole lacks serious literary, artistic, political, or scientific value as to minors.

2. Accessing or attempting to access material that is unlawful, obscene, pornographic, profane, or vulgar.

3. Accessing or attempting to access material that is inappropriate for minors. Material that is inappropriate for minors is defined as:
    a. visual depictions that are obscene, child pornography or otherwise harmful to minors; terms, messages or pictures which would violate the District's non-discrimination or other policies or that could be deemed offensive by a reasonable person or which are otherwise determined to be inappropriate by the Superintendent.

4. Bullying (as defined in paragraph E).

5. Sexting, which includes, without limitation, possessing, sending, or distributing nude, sexually explicit, or sexually suggestive photographs, videos, or other visual depictions of yourself or another person.

6. Vandalism, which includes, without limitation, any malicious or intentional attempt to harm, steal, destroy, or disrupt user data, school material, or school hardware or software.

7. Hacking, which includes, without limitation, gaining or attempting to gain access to, modifying, or obtaining copies of, information belonging to others or information you are not authorized to access.

8. Unauthorized copying or use of licenses or copyrighted software.

9. Plagiarizing, which includes the unauthorized distributing, copying, using, or holding out as your own, material that was written or created by someone else, without permission of, and attribution to, the author/creator.

10. Posting or distributing confidential or inappropriate information meant to harass, intimidate, or embarrass others.

11. Allowing someone else to use your account or password or not preventing unauthorized access to Technology Resources when leaving them unattended.

12. Using or soliciting the use of, or attempting to use or discover the account information or password of, another user.

13. Attempting to or successfully disabling security features, including technology protection measures required under the Children's Internet Protection Act ("CIPA").

14. Misusing equipment or altering system software without permission.

15. Commercial for-profit activities, advertising, political lobbying, or sending mass mailings or spam. However, you may contact a public official to express an opinion on a topic of interest.

16. Using the Technology Resources in any way that violates any federal, state, or local law or rule, or the District's Student Code of Conduct and Handbook Guidelines.

G. You must promptly disclose to your teacher or other school employee any content you view or receive over the Technology Resources that is inappropriate or that makes you feel uncomfortable, harassed, threatened, or bullied, or that contains sexually explicit content. You should not delete such content until instructed to do so by a staff member.

H. It is the policy of the District, as a recipient of certain federal funds, to monitor the online activities of its minor students and provide technology protection measures on its computers with Internet access designed to prevent minors from accessing visual depictions that are (1) obscene, child pornography, or (3) harmful to minors.

I. It is the policy of the District to prohibit its minor students from (1) accessing inappropriate matter on the Internet; (2) engaging in hacking or other unlawful online activities; and (3) accessing materials that are harmful to minors. It is also the policy of the District to educate students about cyberbullying awareness and response and about appropriate online behavior, including disclosing, disseminating, or using personal information and safely and appropriately interacting with other individuals in social networking websites, chat rooms, by e-mail, and other forms of direct electronic communications.

J. The District does not guarantee that measures described in paragraphs Hand I will provide any level of safety or security or that they will successfully block all inappropriate material from the District's students. You agree that you will not intentionally engage in any behavior that was intended to be prevented by paragraphs H and I.

K. The District does not warrant or guarantee that its Technology Resources will meet any specific requirement, or that they will be error free or uninterrupted; nor will the District be liable for any damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the Technology Resources.

L. You are responsible for the proper use of the Technology Resources and will be held accountable for any damage to or replacement of the Technology Resources caused by your inappropriate use.

I agree to follow this Agreement and all rules and regulations that may be added from time to time by the District or its Internet Service Provider.
I also agree to follow all rules in the District's Student Code of Conduct and Handbook Guidelines. Any additional rules, regulations, and policies are available in Board of Education policies. As a condition of using the Technology Resources, I agree to release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my use or inability to use the Technology Resources.

I understand that data I send or receive over the Technology Resources is not private. I consent to having the District monitor and inspect my use of the Technology Resources, including any electronic communications that I send or receive through the Technology Resources.

I have read this Acceptable Use Agreement and agree to its terms.

_____ _____

Student Signature Date

I have read this Agreement and agree that as a condition of my child's use of the Technology Resources, I release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my child's use or inability to use the Technology Resources. I also indemnify the District and its board members, agents, and employees, including its Internet Service Provider, for any fees, expenses, or damages incurred as a result of my child's use, or misuse, of the District's Technology Resources.

I authorize the District to consent to the sharing of information about my child to website operators as necessary to enable my child to participate in any program, course, or assignment requiring such consent under the Children's Online Privacy Protection Act.

I understand that data my child sends or receives over the Technology Resources is not private. I consent to having the District monitor and inspect my child's use of the Technology Resources, including any electronic communications that my child sends or receives through the Technology Resources.

I understand and agree that my child will not be able to use the District's Technology Resources until this Agreement has been signed by both my child and me.

I have read this Agreement and agree to its terms.

_____ _____

Parent/Guardian Signature Date

cc: parent/guardian, student file Revised: 06/21/2012

Appendix E: CONCUSSION AWARENESS

New legislation intended to protect young athletes from sports-related concussions mandates public school districts provide educational materials regarding concussions to all students and parents/guardians of students participating in a practice, a competition, or a physical education class. Accordingly, the following important information is shared with our school community. Please be sure you read this information with your child. Parents and students must sign and return acknowledgement of this educational material starting with the 2013-14 school year. The acknowledgement form will be provided by your school office.

Educational Materials for Parents and Students (Content Meets MDCH Requirements)

Sources: Michigan Department of Community Health, CDC and the National Operating Committee on Standards for Athletic Equipment (NOCSAE)

UNDERSTANDING CONCUSSION

Some Common Symptoms Reported by Children/Teens:

- Headache or “pressure” in head
- Nausea or vomiting
- Balance problems or dizziness, or double or blurry vision
- Bothered by light or noise
- Feeling sluggish, hazy, foggy, or groggy
- Confusion, or concentration or memory problems
- Just not “feeling right,” or “feeling down”

WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury (TBI) that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a “ding”, “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven’t been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

IF YOU SUSPECT A CONCUSSION:

1. SEEK MEDICAL ATTENTION RIGHT AWAY – A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
2. KEEP YOUR STUDENT OUT OF PLAY – Concussions take time to heal. Don't let the student return to play the day of injury and until a health care professional says it's okay. A student, who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION – Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS OR COACHES:

- Appears dazed or stunned
- Is confused about events
- Answers questions slowly
- Repeats questions
- Can't recall events prior to the hit, bump, or fall
- Can't recall events after the hit, bump, or fall
- Loses consciousness (even briefly)
- Shows behavior or personality changes
- Forgets an instruction or assignment

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Drowsiness or inability to wake up
- A headache that gets worse and does not go away
- Slurred speech, weakness, numbness, or decreased coordination
- Repeated vomiting or nausea, convulsions or seizures (shaking or twitching)
- Unusual behavior, increased confusion, restlessness, or agitation
- Loss of consciousness (passed out/knocked out). Even a brief loss of consciousness should be taken seriously

HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rest breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a healthcare professional.

Remember: Concussions affect people differently. While most students with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer. To learn more, go to www.cdc.gov/concussion.

APPENDIX F: ATHLETIC CODE OF CONDUCT

MARYSVILLE VIKING ATHLETIC CODE OF CONDUCT

It is a privilege to participate in athletics at Marysville High School. All students who wish to participate in athletics must pass a current physical examination, signed by an M.D. or D. O., and have it on file in the Athletic Office. Student athletes must also meet the eligibility requirements of the Michigan High School Athletic Association, as well as, the specific expectations as determined by the Marysville Public School System.

The coaches shall review the Code of Conduct with their teams at the beginning of each season. The student/athlete and his/her parent/guardian must sign a copy of the Code of Conduct and file it with the Athletic Office before the student will be eligible to participate. This signed copy will remain on file and in effect for the duration of the student's enrollment. Suspensions, probations or removal from athletics will not carry over from the MMS to MHS.

ACADEMIC REQUIREMENTS

1. Students must have passed at least 4 classes, each worth 1 semester credit during the previous semester of enrollment.
2. Students must be passing all classes enrolled at Marysville High School in order to participate. (Students must be enrolled in at least 4 classes, each worth 1 semester credit.)
3. In the event that a student is not passing all classes, a one-week grace period will be given per class, per sport in order to give the student an opportunity to improve his/her grade before being removed from the respective activity. All students get a fresh start at the beginning of the semester.

ATHLETIC CODE OF CONDUCT VIOLATIONS

1. Student-athletes are expected to represent Marysville Athletics with integrity, sportsmanship, respect, and responsibility at all times on and off the field of play. Any student-athlete who exhibits conduct unbecoming of a Marysville High School athlete may be subject to disciplinary action as determined by the coach and/or Athletic Director. Discipline may include warnings, suspension, probation, or removal from the team. Examples include but are not limited to:
    a. Verbal, physical, written, electronic/online behavior, including social media activity, or excessive unexcused absences - anything that violates the standards of behavior for school.
2. No drinking of alcoholic beverages, M.I.P. situations, vaping, possession of false or altered personal identification, or any alcohol-related violations/offenses.
3. No use or possession of mind-altering drugs or illegal substances.
4. Any athlete who is in the presence of alcohol or drugs where minors are in violation of Rules #1 or #2 must immediately leave the situation. Failure to do so is a violation.
5. No smoking, use, or possession of tobacco products.
6. No use or possession of anabolic steroids.
7. Marysville Athletics prohibits harassment, hazing, bullying, discrimination, intimidation, retaliation, or hateful conduct toward any student, staff member, official, opponent, or spectator.
    a. Hazing is strictly prohibited and includes any intentional or unintentional, reckless, or negligent act, whether physical, verbal, written, electronic, social, or psychological, that humiliates, degrades, intimidates, abuses, harasses, coerces, or endangers the physical or emotional well-being of a student, regardless of the student's willingness to participate.

Hazing may occur as a condition of initiation, membership, participation, maintaining status, or acceptance within a team, group, or activity.

b. Prohibited conduct includes actions directed at an individual or group based on race, color, religion, national origin, ethnicity, sex, sexual orientation, gender identity, disability, or any other protected characteristic, as well as any conduct that creates a hostile, threatening, or unsafe environment

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VIOLATION CONSEQUENCES

Violation Type	In-Season Consequence	Off-Season Consequence*
#1. Conduct Unbecoming of a Marysville High School Athlete	May be subject to disciplinary action as determined by the coach and/or Athletic Director. Discipline may include warning, suspension, probation, or removal from the team.	May be subject to disciplinary action as determined by the coach and/or Athletic Director.
First Violation of Rules #2–#7	Removed from the team immediately. The student-athlete may not practice, compete, or serve as a student manager. Student-athlete is placed on **one calendar year of probation**.	Student-athlete is placed on **one calendar year of probation**.
Violation of Rules #2-#7 During Probation	Removed from the team immediately and declared **ineligible for the next three athletic seasons (current + 2)**	Declared **ineligible for three athletic seasons**, including the current season and the next two seasons.

***Off-Season:** Summer and non-participation periods in Marysville High School athletics during the school year.

POLICY IMPLEMENTATIONS

- Violation of Athletic Code of Conduct occurs.
- Athletic Director/coach notifies student and parent of violation and consequences.
- Athletic Director sends written parent notification of violation, consequences, and the due process procedures.
- If parents choose to appeal they must contact the Athletic Director within 3 school days after notification.
- Athletic Director will schedule a meeting to include the student, parent, coach, and Athletic Director.
- Following the Athletic Director meeting if the parent chooses to continue the appeal, they must contact the building principal within 3 school days.
- The principal will convene an appeal hearing with a committee comprised of, the following voting members: (Pool of appeals candidate members will be selected prior to the start of the school year.)
    - Two coaches
    - One community member
    - One high school teacher (non-coach)
    - One Board of Education member

    Also included: (non-voting member)
    - M.H.S. principal - Chair
    - Athletic Director
    - Coach

- Parent/guardian
- Athlete
- Recording secretary

The appeals committee will grant or deny the parent's request by secret ballot and the decision is final. The principal will contact the parents with the committee's decision within 24 hours.

****The season begins for the athlete with the first team practice and concludes at either the awards night or when the athlete begins a new season. If the violation occurs after the athlete's first practice but before they receive the award from the prior season they will receive the award but cannot attend the banquet and will lose eligibility for the current season.**

We, the undersigned, have read and understand the Marysville Athletic Code of Conduct.

_____	_____
PRINT STUDENT NAME	YEAR OF GRADUATION
_____	_____
Student Signature Date	Parent/Guardian Signature Date

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